

**ATTACHMENT A**

**For Local Governments Requesting a 2008 Capital Appropriation, Please Provide Answers to all of the Following Questions (for each request) in a Letter or Memorandum to the Minnesota Department of Finance**

- 1) Name of the local government or political subdivision that is submitting the request: *City of Minneapolis*
- 2) Project title: *Fire Training and Emergency Operations Center*
- 3) Project priority number (if the applicant is submitting multiple requests):
- 4) Project location (please list county or counties, and town(s) or city(ies): *Minneapolis Fire Training Center, 25 37<sup>th</sup> Ave NE, Fridley*
- 5) Is this a subsequent phase of a project that received state funding in previous years? If yes, please explain: *This project has not received state funding in prior years.*
- 6) Total project cost for all funding sources – all years – for all capital costs (in thousands of dollars): *\$27,403,000*

<b>Total Project Costs (all funding sources)</b>			
<b>For Prior Years</b>	<b>For 2008</b>	<b>For 2010</b>	<b>For 2012</b>
8,035	\$27,403,	-0-	- 0 -

- 7) Amount of state funds requested (in thousands of dollars):

	<b>For Subsequent Project Phases:</b>	
<b>State funds requested for 2008</b>	<b>State funds to be requested in 2010</b>	<b>State funds to be requested in 2012</b>
\$13,590,000	-0-	-0-

- 8) Non-state funds available or to be contributed to the project (list the dollar amount and sources – federal, city, private, or other – for all years): *Hennepin County - \$7,950,000; City of Minneapolis - \$5,630,000*
- 9) Project description and rationale (limit to one page maximum). *This request is for \$13,590,000 in state funding to design, construct, furnish and equip a new Joint Emergency Operations Center (EOC) for Hennepin County and the City of Minneapolis. This joint EOC will be located at the Minneapolis Fire Training Campus on city owned land. The development and implementation of a dedicated EOC is vital to the City's and County's ability to provide essential services during a disaster. An inadequate facility hampers and limits the effectiveness of the command structure; during an incident the coordination between various city/county departments and federal and state agencies is vital. Situated in an ideal location, the Minneapolis Fire Training Campus would provide a secure operations*

center with enough room to respond to a major incident affecting the county. Additionally this request would provide much needed training classrooms as the Minneapolis Training Facility is the main site for training the State Structural Collapse Team.

The project will not compete with any other facility and will serve all of Hennepin County.

10) Identify who will own the facility. Identify who will operate the facility. The city of Minneapolis will own the facility. *The city in conjunction with the county will operate the facility.*

11) Identify total project costs (in thousands of dollars) for each of the following categories: land acquisition, predesign, design, construction, furniture/fixtures/equipment, and relocation costs.

	2008	2010	2012
Land acquisition	-0-	-0-	-0-
Predesign/Design	\$1,986,000	-0-	-0-
Project Management	-0-	-0-	-0-
Construction	\$13,588,000	-0-	-0-
Equipment/technology	\$9,489,000	-0-	-0-
Relocation	-0-	-0-	-0-

12) For new construction projects, identify the new square footage planned: *42,400 square feet*

13) For remodeling, renovation or expansion projects, identify the total square footage of current facilities and new square footage planned: *n/a*

14) Project schedule. Identify the date (month/year) when construction crews are expected to first arrive on site, and the date (month/year) when construction will be completed with a certificate of occupancy. *Construction crews on site – June, 2008. Construction complete – July, 2009.*

*(Please note: for facilities projects, this information will also be used to calculate an inflation cost, using the Building Projects Inflation Schedule that is posted on the Department of Finance website. Please indicate if instead you have already included an escalation factor in your cost information under Item 6.)*

15) For projects with a total construction cost of at least \$1.5 million, has a project predesign been submitted to the Commissioner of Administration?<sup>1</sup> *The project has not been submitted to the Department of Administration for predesign review.*

16) Identify any new or additional state operating dollars that will be requested for this project. (Specify the amount and year, if applicable). *State operating funds will not be necessary for the operation of the center.*

17) Discuss how the project meets or exceeds the sustainable building guidelines established under Minnesota Statutes, section 16B.35 *(Included in Attachment B).*

<sup>1</sup> For a copy of the Predesign Manual, please visit the State Architect’s Office web site ([www.sao.admin.state.mn.us/](http://www.sao.admin.state.mn.us/)) and follow the link in the top menu bar for *Designer Procedures Manual*)

- 18) Explain the extent to which the project will use sustainable building designs, if applicable. *The City of Minneapolis has adopted by resolution (2006R-381) a policy relating to sustainability. The policy states that all new or significantly renovated municipal facilities (financed by the city and used by city departments) of 5,000 square feet or more, should be built to Leadership in Energy and Environmental design (LEED Silver level of quality with emphasis in LEED points related to "Energy and Atmosphere" unless otherwise directed by the City Council. Prior to the adoption of the policy in July 2006, the city tested and piloted green building standards and methodology for such projects as the 1<sup>st</sup> and 3<sup>rd</sup> Police Precincts buildings, Fire Stations 6 and 14 and the Water Works. Currently the Hiawatha Public Works facility is being built in accordance with the policy. In fact the Hiawatha facility will be built to LEED's gold level of quality.*
- 19) Attach a resolution of support from the governing body of the applicant (with the project priority number if submitting multiple requests).

20) Project contact person, title, and contact information:

<p><i>Rocco Forte, Director Emergency Management Rm 401 PSC, 250 S 4<sup>th</sup> St Minneapolis, MN 55415 Phone (612) 673-3177 rocco.forte@ci.minneapolis.mn.us</i></p>	<p><i>Greg Goeke Public Works Property Services 350 S 5<sup>th</sup> St, Room 223 Minneapolis, MN 55415 Phone (612) 673-2706 greg.goeke@ci.minneapolis.mn.us</i></p>
--	--

## **ATTACHMENT B: Relevant Statutory Provisions**

<p><b>1. Project Evaluation Criteria (Excerpted from Minnesota Statutes 16A.86, subdivisions 3 and 4)</b></p>
---

*The commissioner shall evaluate all requests from political subdivisions for state assistance based on the following criteria:*

- 1) The political subdivision has provided for local, private, and user financing for the project to the maximum extent possible;*
- 2) The project helps fulfill an important state mission;*
- 3) The project is of regional or statewide significance;*
- 4) The project will not require new or any additional state operating subsidies;*
- 5) The project will not expand the state's role in a new policy area;*

- 6) *State funding for the project will not create significant inequities among local jurisdictions;*
- 7) *The project will not compete with other facilities in such a manner that they lose a significant number of users to the new project;*
- 8) *The governing bodies of those political subdivisions primarily benefiting from the project have passed resolutions in support of the project and have established priorities for all projects within their jurisdictions for which bonding appropriations are requested when submitting multiple requests; and*
- 9) *If a [required] predesign ... has been completed and is available at the time the project request is submitted to the commissioner of finance, the applicant has submitted the project predesign to the commissioner of administration.*

*The state share of a project ... must be no more than half the total cost of the project, including predesign, design, construction, furnishings, and equipment ... (except for local school projects or disaster recovery projects, or if the project is located in a political subdivision with a very low average net tax capacity).*

<b>2. Sustainable Building Guidelines (Excerpted from Minnesota Statutes 16B.325)</b>
---

*The primary objectives of these guidelines are to ensure that all new state buildings initially exceed existing energy code, as established in Minnesota Rules, chapter 7676, by at least 30 percent.*

*The guidelines must focus on achieving the lowest possible lifetime cost for new buildings and allow for changes in the guidelines that encourage continual energy conservation improvements in new buildings.*

*The design guidelines must establish sustainability guidelines that:*  
*include air quality and lighting standards and that create and maintain a healthy environment and facilitate productivity improvements;*  
*specify ways to reduce material costs; and*  
*must consider the long-term operating costs of the building, including the use of renewable energy sources and distributed electric energy generation that uses a renewable source or natural gas or a fuel that is as clean or cleaner than natural gas.*