



Request for City Council Committee Action From the department of Public Works and Purchasing

Date February 4, 2003

To Transportation and Public Works Committee
Referral to Ways and Means Committee

Prepared Gary Warnberg Director, Purchasing

Approved by Brian Lokkesmoe Interim City Engineer/Director Public Works

Subject Official Publication No. 6002 - Bids for Window Cleaning Service

Presenters in Committee Brian Lokkesmoe Interim City Engineer/Director Public Works

Recommendation

Acceptance of the low bid of MGS Professional Building Maintenance Inc. for an estimated expenditure of \$ 30,000.00 to furnish window cleaning services, as follows:

| | | | |
|----|--------------------------------|------------------|------------|
| a. | Public Service Center | Cost per service | \$ 5500.00 |
| b. | City of Lakes Building | | 795.00 |
| c. | Police Community Services | | 225.00 |
| d. | Royalston Maintenance Facility | | 900.00 |
| e. | Currie Maintenance Facility | | 1095.00 |
| f. | Impound Lot Building | | 125.00 |
| g. | Precinct 1 Building | | 295.00 |
| h. | Additional work not specified | per square foot | .05 |

Prices firm for the year 2003.

Terms are net 30 days. F.O.B.: Destination.

Further recommend proper City Officers be authorized and directed to execute a contract for this service all in accordance with our specifications.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain): Action is within Budget
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information

Tabulation of bids received on Official Publication No. 6002 for Window Cleaning Services for Public Works Property Services Division is attached.

cc: S. Kotke M. Locust