



**Request for City Council Committee Action  
From the Department of City Coordinator**

**Date:** April 20, 2004

**To:** Council Member Lisa Goodman, Community Development Committee  
Council Member Barbara Johnson, Ways & Means/Budget Committee

**Prepared by:** Patrick Born, Finance Officer, Phone 612-673-3375

**Approved by:** John Moir, City Coordinator \_\_\_\_\_

**Presenter in  
Committee:** Jack Kryst, Director, Development Finance

**Subject:** Transfer of Two Positions and Supporting Budgets from CPED to City Attorney

**RECOMMENDATION:** Receive and file.

**Previous Directives:** Footnote d(15) of the 2004 Operating Budget Resolution gives the Finance Officer authority to transfer appropriations and authorized positions within approved budgets, and requires the City Coordinator to report to the Community Development and Ways & Means/Budget Committees as changes occur to the appropriation or position authority levels in affected departments.

**Financial Impact** (Check those that apply)

- No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information**

The Director of Community Planning & Economic Development (CPED) and the City Attorney have requested the transfer of two Assistant Development Counsel positions from CPED to the City Attorney. This action was anticipated by the Focus Minneapolis resolution and does not create any net change in the overall citywide appropriation or authorized position totals.

Under the authority given to the Finance Officer by Footnote d(15) of the 2004 Operating Budget Resolution, this transfer became effective April 5, 2004.

Footnote d(15) of the 2004 Operating Budget Resolution gives the Finance Officer authority "to make transfers of appropriation and authorized positions within the approved budgets for MCDA, Planning, and any other department or agency. Based on the direction set forth in 2002R-303(l) (the Focus Minneapolis resolution), any increases in appropriation or authorized positions for CPED approved under this footnote must include offsetting appropriation and position decreases in the affected departments so that there is no net change in overall citywide appropriation or authorized position totals. The City Coordinator will report back to the Community Development and Ways & Means/Budget Committees as changes occur to the appropriation or position authority levels in the affected departments."

As required by Footnote d(15), this report notifies the Community Development and Ways & Means/Budget Committees that two positions and the related appropriations have been transferred from CPED to the City Attorney.