



Request for City Council Committee Action From the Department of Human Resources

Date: December 8, 2003

To: Ways and Means/Budget Committee

Prepared by: Thomas Tiedemann, Director Enterprise Services Division

Approved by _____
Pamela French Interim HR Director John Moir, City Coordinator

Subject: Long Term Disability Insurance Contract

Presenters in Committee: Thomas Tiedemann, Director Enterprise Services Division

Recommendation: Authorization for the proper City Officials to enter into a contract for the period of January 1, 2004 through December 31, 2004 with ING for Long Term Disability Insurance.

Financial Impact (Check those that apply)

No financial impact or Action is within current budget.

- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information -

On recommendation from the City Attorney's Office and the Permanent Review Committee, the City needed a one year contract for Long-term Disability Insurance for 2004, in order to have a contract in place before January 1, 2004. Previous Council action authorized a limited release of an RFP to the existing provider, ING, with the following provisions: the contract be for one year and the Human Resources Department will return to PRC next year with a full three year RFP for Long Term Disability.

The authority for a limited release of an RFP for Long Term Disability Insurance was brought forward to the Ways & Means Committee. The City Council authorized a limited release to the existing provider, ING.