



## Request for City Council Committee Action From the Department of Public Works

**Date:** June 5, 2007  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** **Amendment #1 to the contract for Architectural and Engineering Design Services, related to the Addition & Alteration of Fire Station No. 17 with Hagen, Christensen & McIlwain Architects.**

### Recommendation:

- a. The proper City officials are authorized to execute Amendment #1 increasing Contract #C-23410 with Hagen, Christensen, & McIlwain Architects (HCM) for architectural/engineering services for the design of the Addition & Alteration of Fire Station No. 17, by \$23,000 for a revised contract amount of \$118,000.

### Previous Directives:

- February 28, 2006, Contract with Hagen, Christenson & McIlwain for Design Services related to the Addition & Alteration for Fire Station No. 17 Project (4100-923-9242-FIR02), approved.
- The Project (FIR02) has been approved in the 2006 - 2010 Capital Budget Request Process

**Prepared by:** Paul Miller, Sr. Project Manager (673-3603)  
Greg Goeke, Director of Property Services

### Approved by:

\_\_\_\_\_  
Steve Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Paul Miller, Sr. Project Manager (673-3603)

Permanent Review Committee (PRC)      Approval \_\_\_\_\_ Not applicable   X  

Policy review Group (PRG)              Approval \_\_\_\_\_ Not applicable   X  

### Financial Impact (Check those that apply)

  X   No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)

\_\_\_ Action requires an appropriation increase to the Capital Budget

\_\_\_ Action requires an appropriation increase to the Operating Budget

\_\_\_ Action provides increased revenue for appropriation increase

\_\_\_ Action requires use of contingency or reserves

  X   Business Plan: \_\_\_ Action is within the plan. \_\_\_ Action requires a change to plan.

\_\_\_ Other financial impact (Explain):

\_\_\_ Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification: NA

City Goals: A SAFE PLACE TO CALL HOME: the city's infrastructure will be well-maintained, people will feel safe in the city.

Comprehensive Plan: NA

Zoning Code: NA

**Background/Supporting Information**

Fire Station No. 17, at 330 East 38<sup>th</sup> Street, is owned and operated by the City of Minneapolis. The current facility was built in 1992 and serves the south central neighborhoods of the city. Currently the station is incapable of supporting all of the department's needs for fire and emergency responses to the City's south side due to consolidation of personnel and equipment from other stations in 2003. In February of 2006 the Architectural firm of Hagen, Christensen, & McIlwain was selected to provide design services for the addition and alteration of the existing facility in order to accommodate the need of the Fire Department. The original Project scope provided for major renovation of the entire facility including interior remodeling, HVAC upgrades, an expansion of the apparatus bays, and site improvements. Public bids taken for this work far exceeded the budget established for the Project, the bids were rejected, and subsequently the project was redesigned to accommodate the basic needs of the Minneapolis Fire Department and fit the budget. The majority of the redesign of the facility by Hagen, Christensen, & McIlwain Architects was accommodated within the terms of the original contract. However, additional fees related to final design, re-bidding the Project and construction administration services were not included.

Therefore, we are requesting authorization to execute Amendment #1 to the Architectural and Engineering Design Services Agreement (C-23410) for the Addition & Alteration for Fire Station No. 17 with Hagen, Christensen & McIlwain Architects, in the amount of \$23,000, for a revised contract amount of \$118,000. The cost of these services has been accounted for within the budget for this Project (4100-923-9242-FIR02) approved by City Council in September 2006, and therefore no additional appropriation is required.