



## Request for City Council Committee Action From the Department of Public Works

**Date:** August 22, 2006

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Adopt proposed ordinance changes relating to instituting a fee for posting temporary "No Parking" signs for Parade and Race Events: Public Hearing**

**Recommendation:**

- Adopt the proposed changes to Title 17, Chapter 447 of the Minneapolis Code of Ordinances relating to Streets and Sidewalks: Parades/Races instituting a fee for the posting of temporary "No Parking" signs along parade and/or race routes
- Passage of a Resolution designating the fees for the posting of temporary "No Parking" signs along parade and/or race routes

**Previous Directives:**

- July 25, 2006 – T&PW set public hearing for August 22, 2006
- December 19, 2005 – 2006 City Council Adopted Budget, page 586
- October 26, 2005 – Correspondence recommending revenue ideas for 2006
- June 21, 2005 – Documents produced by Public Financial Management Group reviewing services provided by City of Minneapolis staff (Attachment B)

**Prepared by:** Doug Maday, Lane Use Administrator  
Jon Wertjes, P.E., PTOE, Director, Traffic and Parking Services

**Approved by:**

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Steven A. Kotke, P.E., Interim City Engineer, Director of Public Works

**Presenters:** Jon Wertjes, P.E., PTOE, Director, Traffic and Parking Services  
Doug Maday, Lane Use Administrator

Permanent Review Committee (PRC)	Approval _____	Not applicable	<u>  X  </u>
Policy review Group (PRG)	Approval _____	Not applicable	<u>  X  </u>

**Financial Impact** (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan:  Action is within the plan.  Action requires a change to plan.

Other financial impact (Explain): **Funding required as part of 2006 General Fund budget**

Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

### **Community Impact**

Neighborhood Notification: Not Applicable

City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

### **Background/Supporting Information**

In 2005, Public Financial Management (PFM) Group did a comprehensive study of the City of Minneapolis fee structure and provided a recommendation as to what fees should be modified or created. PFM recommended assessing a fee for the service of posting of "No Parking" signs for parades and races (See Attachment B).

The parade/race permitting process was further evaluated by Public Works as a consideration for the 2006 budget. The City of Minneapolis posted approximately 12,000 no parking signs last year for parades, races, and/or other activities. Currently, no fees are charged for this service. Public Works determined that a fee schedule should be established, and estimates that the costs associated with providing this service can be divided into six different categories based on event size, see Table 1.

The costs are based on estimated minimum costs for each event type (e.g. 10-19 blocks faces = 10 faces; 20-39 block faces = 20 faces; etc.). Public Works selected the low end range limit to minimize the initial impact to these events. The costs include administration, materials and labor.

Overall, the estimates in Table 1 anticipate approximately \$27,000 to \$32,000 per year depending on the number of the larger Type F events. This is well below the approximate \$81,000 actual costs as estimated by PFM.

Public Works sent notices to all 2005/2006 parade or race applicants regarding an informational open house and forthcoming Public Hearing. An informational open house was held on August 14, 2006 from 4 – 6 p.m. This open house provided an opportunity for event organizers and city staff to receive comments, answer questions and discuss the specifics for a particular race/parade posting situation. Invitations to this open house were sent to 65 past and present parade/race applicants; only two individuals attended. Comments and questions received were minimal.

Public Works proposes to amend the ordinance and seek a resolution setting the fees.

Cc: All Council Members

Mary Al Balber and Peter Ginder – Attorney's Office

Attachments:

A. Draft Changes to City Ordinance Title 17, Chapter 447

B. June 21, 2005 document produced by Public Financial Management Group

**TABLE 1: Estimated Cost of Temporary “No Parking” Posting for Parade and Race Events  
SELECTED EXAMPLES --**

Type	A	B	C	D	E	F
	Less than 1 Block Face	1-9 Block Faces	10-19 Block Faces	20-39 Block Faces	40-79 Block Faces	80 + Block Faces
<b>Expected Cost/ Event</b>	\$30	\$160	\$535	\$940	\$1,720	Time and Material
<b>Examples of Events:</b>		Gold Country Run 8 Block Faces	St. Cyril's Christmas Parade 16 Block Faces	St. Helena Autumn Days Parade 34 Block Faces	Northwest Athletic Club 10K 78 Block Faces	Twin Cities Marathon 400 Block Faces
			Art Car Parade 16 Block Faces	Juneteenth Parade 32 Block Faces	Lifetime Fitness Aquatennial Run 52 Block Faces	Lifetime Fitness Triathlon 300 Block Faces
			Running Opener 14 Block Faces	Mn Law School 5k Run/Walk 30 Block Faces	Veterans 5K Run 40 Block Faces	Twin Cities 10K 86 Block Faces
			Mpls. Urban League Parade 14 Block Faces	James Page 5K Run 30 Block Faces	TC Marathon 1 Mile 20 Block Faces	
			Get In Gear 12 Block Faces	Northeast Parade 28 Block Faces		
			Field Regina Parade 12 Block Faces	GLBT Parade 26 Block Faces		
			City of Lakes Loppett 14 Block Faces	May Day Parade 26 Block Faces		
				Mexican Independence Day 26 Block Faces		
				U Of M Homecoming Parade 26 Block Faces		
				Great River Bike Race 24 Block Faces		
				Mn Lynx Basketball Dribble 22 Block Faces		
				Ecuadorian Independence Parade 22 Block Faces		
				American Indian Comm. Walk & Feast 20 Block Faces		
				Aquatennial Torchlight Parade 20 Block Faces		
				Twin Cities United Way Kick-off 20 Block Faces		