Report to Ways and Means Budget Committee

DATE: July 13, 2009

FROM: Lynn Willenbring
Chief Dolan
Steve Kotke
Rocco Forte
Steve Ethier

RE: **Cellular Consolidation**

Currently cellular devices are managed by five different departments the departments and number of phones are shown in the table, below. In addition, BIS manages the accounts for approximately 700 aircards.

DEPARTMENT	NUMBER OF PHONES MANAGED
Business Information Services	276
Convention Center	26
Police	1,015
Public Works	454
Regulatory Services	136
TOTAL	**1,907**

A task force was created with a representative from each of the five departments, with a steering team comprised of the five department heads. The task force made the following recommendations and the steering team concurs:

- Retain decentralized plans and administrative management
- Implement a quarterly plan review by the task force team members
- Modify the cellular plans to ensure maximum financial benefit

  Anticipated annual savings enterprise-wide ~$80,000