



## Request for City Council Committee Action from the Department of

Date May 15, 2007

To Ways and Means Committee  
Referral to

Subject New Central Library Project: Change Order No. 2, FKI Logistex Inc.,  
City Contract No. 22476

### Recommendation

That the Ways and Means Committee recommend that the City Council approve  
Change Order No. 2 increasing Contract Number C-22476 with FKI Logistex, Inc.  
by \$40,420.00 so that the contract totals \$1,185,920.00.

Fund – 1800

Agency – 580

Organization - 5852

Previous Directives - NA

Prepared or Submitted by Walter Gegner, MPL Director of Library Operations

Approved by Katherine G. Hadley, Director

**Permanent Review Committee (PRC)** Approval \_\_\_\_\_ Not Applicable  X \_\_\_\_\_

**Note:** To determine if applicable see <http://insite/finance/purchasing/permanent-review-committee-overview.asp>

**Policy Review Group (PRG)** Approval \_\_\_\_\_ Date of Approval \_\_\_\_\_ Not Applicable  X \_\_\_\_\_

**Note:** The Policy Review Group is a committee co-chaired by the City Clerk and the City Coordinator that must review all requests related to establishing or changing enterprise policies.

Presenters in Committee Walter Gegner, MPL Director of Library Operations

### Financial Impact (Check those that apply)

X No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact (use any categories that apply)**

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

**Background/Supporting Information Attached**

**CHANGE ORDER**

**MINNEAPOLIS CENTRAL LIBRARY**

Initiation Date: 1/12/2007

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TO: FKI Logistex, Inc.  
P.O. Box 60627  
Charlotte, NC 28260-0627

Change Order Number: 2  
City Contract Number: 22476  
Contract Title: Materials Handling System

You are directed to make the following changes to your Contract:

(SEE ATTACHED)

**TOTAL THIS CHANGE ORDER:**

**ADD \$ 40,420.00**

**COST:**

The Original Contract Sum was	<u>\$ 1,100,000.00</u>
Net change by previously authorized Change Order(s):	<u>\$ 45,500.00</u>
The Contract Sum prior to this Change Order:	<u>\$ 1,145,500.00</u>
The Contract Sum prior to this Change Order will be increased, by:	<u>\$ 40,420.00</u>
The new Contract Sum including this Change Order:	<u>\$ 1,185,920.00</u>

**SCHEDULE:**

The Substantial Completion Date is estimated 3/27/2007

**AGREED TO:**

**FKI Logistex, Inc.**  
Trade Contractor

\_\_\_\_\_  
Signed: AUTHORIZED SIGNATOR \_\_\_\_\_ Date

**RECOMMENDED:**

ARCHITECTURAL ALLIANCE  
Architect

\_\_\_\_\_  
Signed: PROJECT ARCHITECT \_\_\_\_\_ Date

**RECOMMENDED:**  
OWNER

\_\_\_\_\_  
Signed: PROJECT COORDINATOR \_\_\_\_\_ Date

**APPROVED:**  
LIBRARY BOARD OF THE CITY OF MINNEAPOLIS  
Owner

\_\_\_\_\_  
Signed: PRESIDENT \_\_\_\_\_ Date

\_\_\_\_\_  
Signed: SECRETARY \_\_\_\_\_ Date

**APPROVED:**  
CITY OF MINNEAPOLIS  
Owner

\_\_\_\_\_  
Signed: CITY COORDINATOR \_\_\_\_\_ Date

**Approved As to Form:**

\_\_\_\_\_  
Signed: FINANCE OFFICER \_\_\_\_\_ Date

\_\_\_\_\_  
Assistant City Attorney \_\_\_\_\_ Date

**NEW CENTRAL LIBRARY PROJECT**

City Contract No 22476

Change Order No. 2

4/15/2007

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Design and install software enhancement to staff induction unit of materials handling system by adding backdating functionality for processing of overdue materials and MELSA loans.

ADD \$ 6,100.00

Provide 25 additional Ergocarts

ADD \$ 30,830.00

Ocean shipping of Ergocarts

ADD \$ 3,490.00

TOTAL THIS CHANGE ORDER:

**\$40,420.00**