



Request for City Council Committee Action From the Department of Public Works

Date: 2/15/05
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee
Subject: **Authorization to proceed with RFP for check guarantee services at the Impound Lot**

Recommendation:

1. Authorization to proceed with RFP request for proposals for check guarantee services at the City of Minneapolis Impound Lot contingent upon PRC committee approval.

Previous Directives:

- August 25, 2000 T&PW – Directed staff to negotiate to execute a contract with Telecheck, Inc. for a period of 3 years with two options to renew.

Prepared by: Mike Sachi, Parking and Skyway Systems Engineer, 673-2159

Approved by:

Klara A. Fabry, P.E., City Engineer, Director of Public Works

Presenters: Jon Wertjes, P.E., PTOE, Director, Traffic and Parking Services

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

The City of Minneapolis Impound Lot currently utilized Telecheck, Inc. for its check guarantee services for checks presented at the Impound Lot for payment of Towing and Storage fees, and Auction sales. Utilizing this guarantee service saves the Impound Lot an estimated \$300,000 per year in checks that could bounce. Approximately \$1.7 million per year in checks are written at the Impound Lot. The service fees in 2004 were approximately \$28,000 paid to the current check guarantee vendor, Telecheck, Inc. The current agreement with Telecheck, Inc expires in

June of 2005. Public Works seeks to solicit a Request for Proposals for check guarantee services for the years 2005 to 2008 with option to renew. This RFP will be reviewed by the Permanent Review Committee on February 10th.

Attachment: Request for Proposal