



Request for City Council Committee Action from the Department of BIS

Date November 1, 2010

To: **The Honorable Betsy Hodges, Chair, Ways and Means Committee**

Subject: **Increase N. Harris Computer Corporation Contract by \$80,000 to purchase, implement and support the newest software release of the property management system.**

Recommendation Authorize proper city officials to amend the N. Harris Computer Corporation Contract C00-15921A by \$80,000 for an increase in scope to purchase, implement and support the newest software release of the property management system.

Prepared by Bob Arko 612 673-3984

Submitted by Beth Cousins _____, 673-2820
Interim Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Presenter in Committee Beth Cousins

Policy Review Group Not Applicable

Permanent Review Committee (PRC) Approval – Not Applicable

Prior Related Directives:

-October 30, 2000 Council adopted and the Mayor approved the authorization for City officials to execute a contract with Govern/SDI (Systems Design, Inc.) to furnish the software license, as well as support and maintenance for a contract total of \$600,000.

Financial Impact: No financial impact to BIS. The Assessor's Office will be funding this initiative.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
 Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Other financial impact (Explain):

Background/Supporting Information

The City of Minneapolis entered into a contract, October 27, 2000, with Govern/Systems Design, Inc. (SDI) to provide Computer-Assisted Mass Appraisal (CAMA) software and implementation services in an amount not to exceed \$600,000. N. Harris Computer Corporation has since purchased SDI. The contract value and technical provisions were based on the City's technology assets and operations capacity at that point in time. Changes in the City's business requirements cause demand for an increase in scope of this contract.

BIS, in conjunction with the Minneapolis Assessor's Office, is seeking approval from Council to purchase new software for the City's property management system. The software will improve efficiencies in the Minneapolis Assessor's Office by:

- Eliminate double entry of data, therefore eliminating possible errors
- Reduce paper resources
- Streamline the photo capture process
- Reduce travel expenses
- Reduce the process of data collection
- Provide easier access to data
- Provide real-time data collection and review