



## Request for City Council Committee Action from the Department of Police

**Date:** Wednesday, July 07, 2010

**To:** Council Member Don Samuels, Chair Public Safety and Regulatory Services  
**Referral to:** Ways and Means Committee

**Subject:** Agreement with Minnesota Bureau of Criminal Apprehension for  
CAPRS Access

**Recommendation:** To enter into a Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension to share Police Department CAPRS database records access for criminal justice purposes. To accept state funds of \$65,000 to cover expenses for BIS to adapt the Police CAPRS database for state access. The Department also requests an amendment to the general appropriation resolution for 2010 in the amount of \$65,000. This Joint Powers Agreement will operate through 01600-4004110-321509.

**Previous Directives:** None

### Department Information

Prepared by: Wendy Guck

Approved by: Deputy Chief Scott Gerlicher

Presenters in Committee: Gary Ritari

*DC Guck for DC Gerlicher*

### Reviews

- Permanent Review Committee (PRC): Approval \_\_\_ Date \_\_\_\_\_
- Civil Rights Approval Approval \_\_\_ Date \_\_\_\_\_
- Policy Review Group (PRG): Approval \_\_\_ Date \_\_\_\_\_

### Financial Impact *(delete all lines not applicable to your request)*

- Action requires an appropriation increase to the Capital Budget or Operating Budget  
Dept Name: \_\_\_ Police \_\_\_\_\_  
Fund Name: \_\_\_ 01600-4004110-321509 \_\_\_\_\_  
Amount: \$ \_65,000 \_\_\_\_\_
- Action provides increased revenue for appropriation increase  
Dept Name: \_\_\_ Police \_\_\_\_\_  
Fund Name: \_\_\_ 01600-4004110-321509 \_\_\_\_\_  
Amount: \$ \_65,000 \_\_\_\_\_
- Action is within the Business Plan
- Request provided to the Finance Department

**Community Impact**

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

**Supporting Information**

The Police Department has been requested by the State Bureau of Criminal Apprehension to share data in its police CAPRS database with state criminal justice agencies for many years. This offering of state funds to cover the expenses to adapt police CAPRS data for compatibility with the state computer system makes this data sharing possible. The Police Department will pay the initial costs for the creation of the adaptors by city BIS and the Police will be reimbursed by the MN BCA. This is a zero-sum agreement to the city.

The Police have control over the CAPRS data shared with the BCA and this adaptation will share only data considered public on 'closed' cases. The Police Department will control access to the type of information and type of cases information comes from based on Business Rules the Police develop. All information is being shared only with other criminal justice agencies.