

Proposed Minneapolis Civilian Police Review Authority Rule changes

Rule 3. Definitions

Misidentified Officer. A misidentified officer is an officer whose identity was misidentified by the complainant, and where staff has verified by documentation, and other means that the misidentified officer was not involved in the events of the complaint.

Rule 7. Filing a Complaint.

FE. Information required. The complainant must provide at a minimum, the following information:

1. Name, address, telephone number, date of birth; if a complaint is filed on behalf of someone else, this information concerning the minor, deceased person or the vulnerable adult must be filed;
2. Alternate means of contact; if a complaint has been filed on behalf of someone else, this information concerning the minor, or the vulnerable adult must also be filed;
3. Written statement setting forth the allegation(s), including: date, time, and location of the alleged misconduct and any other pertinent details;
4. Identification of police officer (badge and/or name and/or description). The assigned investigator will assist the complainant with the identification in the event that a complainant is unable to produce a badge number or name.
5. Upon the request of an Authority investigator, a signed and sworn statement made to the Authority investigator about the details of the complaint.

I. Complaint Dismissal

1. Dismissal After Preliminary Review.

- a. If the Manager finds that further investigation is not warranted after the preliminary review stage or that a complainant has failed to provide the information identified in Rule 7(E), the Manager may request a dismissal of the complaint.
- b. When the Manager requests a dismissal, the request must include the basis of the dismissal and any supporting documentation, the Manager shall present the request for dismissal to a three-member hearing panel for final disposition.
- c. When a complaint is dismissed, the complainant may request a Reconsideration Hearing to reactivate the complaint.
- d. Upon dismissal of a complaint under this section, a notice of dismissal setting forth the basis for the dismissal will be sent to the Chief of Police.

2. Administrative Dismissal

- a. If the Manager finds that the complainant has filed a complaint against a misidentified officer, an officer outside of CRA's

jurisdiction, or an officer no longer with the Minneapolis Police Department, the Manager may dismiss the complaint.

- b. The Manager shall forward an administrative dismissal form to the Director of Civil Rights for signature.
- c. When a complaint has been dismissed by administrative dismissal, the Manager shall present a copy of the administrative dismissal form to the entire Board.
- d. In the event that an officer has been reinstated to the Minneapolis Police Department, the Manager shall have the authority to reactivate the complaint. The Minneapolis Police Department shall provide the CRA with notification of all officers who have been reinstated. This notification shall include the officer's date of reinstatement.
- e. Nothing above shall prohibit the generation of a complaint in the name of the correctly identified officer's name.