



Request for City Council Committee Action From the Department of Public Works

Date: June 2, 2009

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Paul Ostrow, Chair Ways & Means Committee

Subject: **Marquette Ave (PV052) and 2nd Ave (PV053) Transit Shelters
Capital, Operations, Maintenance and Funding**

Recommendation:

- a. Authorize an amendment to the UPA Sub recipient Agreement (SG-2008-010) with the Metropolitan Council to increase the total award amount by \$1,900,000 for the transit shelters capital costs
- b. Amend the capital appropriated budget for Marquette Ave (PV052) and 2nd Ave (PV053) to match the amended UPA Sub recipient Agreement. Increase the Federal amount by \$1,520,000 from \$25,732,800 to \$27,252,800 and increase the state bond local match by \$380,000 from \$6,433,200 to \$6,813,200. The amended capital appropriation increase and revenue budget increases would be as follows:
 - Marquette Avenue
 - \$760,000 increase to Fund/dept: 041000-9010000-PV052 and revenue source Fund/dept: 04100-9010000-3210
 - \$190,000 increase to Fund/dept: 041000-9010000-PV052 and revenue source Fund/dept: 04100-9010000-3215
 - 2nd Avenue
 - \$760,000 increase to Fund/dept: 041000-9010000-PV053 and revenue source Fund/dept: 04100-9010000-3210
 - \$190,000 increase to Fund/dept: 041000-9010000-PV053 and revenue source Fund/dept: 04100-9010000-3210

Previous Directives:

- March 27, 2009 Reject all proposals, accept donation 2009R-122, begin CBS negotiations for an extension, develop Marquette/2nd Shelters and return to Council
- June 20, 2008: Select Clear Channel Outdoor as the preferred vendor; authorize negotiations for Clear Channel agreement and Marquette/2nd Ave street furniture
- October 19, 2007: Approved Coordinated Street Furniture Program Guidelines Report and authorized proper City officers to issue a Coordinated Street Furniture RFP
- December 22, 2006: Authorized Public Works to develop a Street Furniture Program to coordinate the design of all street furniture elements

Prepared by: Jon Wertjes, Director Traffic and Parking Services 673-2614

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Jon Wertjes, Director Traffic and Parking Services

Reviews:

Permanent Review Committee (PRC)	Approval	Y	Date 11/8/07
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Public outreach and communications has been part of Marquette and 2nd Avenue project.

City Goals: -- meets the goals of:

- A Safe Place to Call Home
 - The city's infrastructure will be well-maintained, people will feel safe in the city.
- Connected Communities
 - Connected network of transportation options
 - Streets will be destinations
- Enriched Environment
 - Energy into renewable and alternative energy
 - Fully implement the City's Sustainable Work Plan

Comprehensive Plan: Implements the transportation policies set for the in the city's comprehensive plan and acts approved in Access Minneapolis (Downtown Ten-Year Transportation Action Plan)

Zoning Code: Not Applicable

Background/Supporting Information

Marquette and 2nd Avenue Bus Shelters

As of the May 12, 2009 Transportation and Public Works committee meeting relating to the transit shelter bid award letter (O.P. #7143), the following items were outstanding and/or accomplished:

- DBE -- Metro Transit has reviewed the bidder materials and issued a May 19, 2009 letter as attached. Meisinger Construction, the apparent low bidder, passed the DBE review.
- EEO/Workforce – Minneapolis Civil Rights is reviewing the bidder materials (Meisinger Construction). This effort is still not concluded but is expected to occur prior to the full City Council meeting on June 12, 2009.

- Award Phase Protest – Thor Construction sent a protest test letter. The City has reviewed the protest and responded per the attached letter. City staff has determined the protest to be invalid and rejects this protest.
- Shelter Ownership and Capital Funding – meetings with Metro Transit
- Shelter Design Review – meeting with three architects
- Shelter Location and Size Review -- meeting with key stakeholders
- Shelter Operations and Maintenance -- Numerous meetings with Metro Transit and the Downtown Improvement District

Shelter Ownership and Capital Funding

Due to the federal source of the capital funding, a public agency needs to own the transit shelters. Metro Transit will own the transit shelters to start. However, at a later date for street furniture or other reasons, the ownership may be transfer to the City.

Metro Transit and the City have agreed that the UPA project will pay for most of the transit shelter capital and engineering costs. This would include the federal grant and the matching state bond grant. The key project capital budget items and there funding sources are:

<u>Cost Item</u>	<u>Revenue Source</u>
Design/Bid/Prototype assistance by HGA and Kimley-Horn	City
Vendor shelter bid - fabrication/installation, alternates, & contingency	Federal/State Grants
Minor change order(s) for sidewalk and conduit adjustments	Federal/State Grants
Field installation and inspection provided by URS	Federal/State Grants

The Federal/State share budget is \$1,900,000 (\$1,520,000 federal and \$380,000 state) and the above cost items are within this budget. An amendment to the existing UPA Sub recipient Agreement (SG-2008-010) between the City and the Metropolitan Council will be needed for project capital funding. In addition, city capital appropriations are also needed.

The City share budget was estimated at \$200,000 and the above cost item is below this budget. The City funding revenue source is the current transit shelter franchise revenue that is tracked within the Public Works Traffic and Parking Services general fund budget. Public Works is currently exploring the opportunity to use Net Debt Bond funding instead of general fund revenue source.

If City Council action is needed for change orders or consultant agreements, these will be brought forth at a later date with any other UPA Marquette and 2nd Avenue street and streetscape modifications.

Shelter Design Review

The proposed shelter design includes grey/silver structural steel with a blue wave/water roof that extends to the front and sides by 2’6”. All shelters have provisions for heat, lighting, transit information panels, and future panels for advertising. A prototype of the small shelter is part of the procurement process to allow City, Metro Transit, Downtown Improvement District and others to better understand, view, and offer comments regarding the shop drawings, materials, fabrication, and other elements.

A meeting was held with three architects recommended by the Downtown Council. The three architects offered excellent comments towards the shelter design. In general the comments supported the City’s design direction and efforts to date of a clear, open, functional, and a visual non-obtrusive design that is structurally sound and can be efficiently/cost effectively well maintained. Therefore, most of the comments were focused on materials, fabrication (weld, seams, etc.), and visual appearance related to operations and maintenance. Public Works believes that almost all comments could be ensured through the prototype/shop drawings phase and, if needed, minor low cost change orders.

The only comment that could not be addressed was the roof wave shape as a design image/icon. While there were differing opinions by the architects regarding the design value of the wave roof versus a flat roof, Public Works believes a change to a flat roof would result in a major design change that would force a rebidding and delay to the transit shelter procurement.

Therefore, Public Works will continue to examine and work with others regarding shelter design improvements in the prototype/shop drawings phase and possible minor change orders that are within the project budget.

Shelter Location and Size Review

The project design bid documents consists of:

- 7 small shelters = 4'6" wide/deep and 15' long
- 17 medium shelters = 4'6" wide/deep and 30' long
- 5 large shelters= 4'6" wide/deep and 50' long

A stakeholder meeting was held and Metro Transit is reviewing the location and size questions. Further information on this matter is forthcoming.

Shelter Operations and Maintenance

Sarah Harris representing the Downtown Improvement District, Metro Transit representatives, and Public Works staff had meetings regarding shelter operations and maintenance. The meetings defined the existing downtown bus shelter activities that Metro Transit provides and their frequencies plus the proposed activities and frequencies desired by the District. Overall, the group is focused on a direction where the Downtown Improvement District service provider(s) could provide the appropriate shelter maintenance given that they are the most cost effective and efficient method. Sarah Harris expects the improvement district bidding efforts to be concluded on June 2. Then the group is scheduled to meet on June 4 to review pricing and other further information to conclude the operations and maintenance elements.

In addition, the group recognizes that shelter advertisement should be explored in greater detail such that the projected revenues could be used to offset the shelter operations and maintenance costs. Public Works will continue to work with the team on this effort.

Recommendations

Based on the above transit shelter project information, Public Works recommends City Council actions for:

- Amending the UPA Sub recipient Agreement (SG-2008-010)
- Changes to city capital appropriations

Attachments:

Cc: Sarah Harris, Brian Lamb, Craig Lamothe, Tom Thorstenson, Wayne Schafer, Don Elwood, Greg Schroeder, Bill Fellows, Mike Kennedy, Jeff Johnson, Charleen Zimmer, Tim Drew