



Request for City Council Committee Action from the Department of Regulatory Services

Date: January 10, 2007

To: Health, Energy and the Environment Committee

Referral to: Way and means

Subject: Request for authorization to hire Gloria Flores at step 5 for grant funded Code Compliance Officer 1 position.

Recommendation

That your Committee authorize the proper city officials to hire Gloria Flores at step 5 for a Code Compliance Officer I grant funded position designated for the HUD Round XII Lead Hazard Reduction grant project and any subsequent grant-funded projects.

Previous Directives

(NA)

Prepared or Submitted by:

Lisa Smestad, Project Coordinator, Healthy Homes and Lead Hazard Control, 612-673-3733
and Lori Olson, Deputy Director, Environmental Management and Safety.

Approved by:

Pam French, Director, Human Resources

Rocco Forte, Assistance City Coordinator, Emergency Preparedness and Regulatory Services

Presenters in Committee: Lori Olson, Lisa Smestad

Permanent Review Committee (PRC) Approval Pending____ Not Applicable

Policy Review Group (PRG) Approval ____ Date of Approval ____ Not Applicable

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information).

Action requires an appropriation increase to the ____ Capital Budget or ____ Operating Budget.

Action provides increased revenue for appropriation increase.

Action requires use of contingency or reserves.

Business Plan: Action is within the plan. Action requires a change to plan.

Other financial impact (Explain): Costs of position are paid with HUD grant funds.

Request provided to department's finance contact when provided to the Committee Coordinator.

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information

In September 2004, the City of Minneapolis received \$3,000,000 in Round XII funds from the US Department of Housing and Urban Development to perform lead hazard reduction in 300 dwelling units in the East and Mid-Town Phillips neighborhoods. The position of Code Compliance Officer I (Grade 7) was included in the grant work plan but not filled because there were no grant funded positions available at that time. Grant funded Code Compliance Officer I positions were approved in 2006 and we proceeded with the hiring process. We have selected Gloria Flores to fill the Round XII position. Ms. Flores has been employed on a contract basis for the HUD Round XII project since January, 2005. Her contract position pays \$54,000 per year and we are requesting authorization to hire her at the Step 5 level in order to match her current compensation level. This position is grant funded and will be paid only from the current and any future HUD grants.