



[About Exterior](#)

[News](#)

[Search](#)

[Site Map](#)

[Contact](#)

Exam Information



[Construction](#)

[Cosmetology](#)

[Food Safety](#)

[Healthcare](#)

[Insurance](#)

[Real Estate](#)

[Other](#)

Schedule Exam Online



[Click Here to Schedule Online](#)

- Schedule an appointment for an examination
- Receive immediate confirmation
- Pay for your exam online
- Review scheduling status

If your program is not on this list, click on the button for your occupation (at left) to find program information.

Continuing Education Services



Online Services for Licensees

Find approved courses and providers, review your CE compliance status

Online Services for Providers

Enter and edit course schedules, submit rosters

General Information for Licensees and Providers

Download licensee and provider handbooks, link to state agency sites

Exterior News



Exterior Solidifies Leader Position in State Licensure Testing
[More...](#)

Ohio Awards Insurance Producer Testing and Continuing Education Contract to Exterior Assessments™
[More...](#)

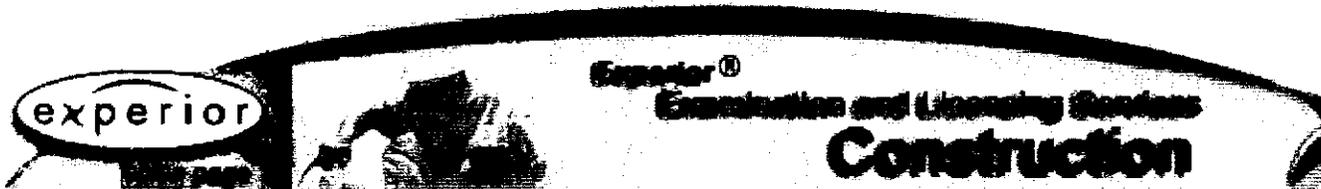
Karen Henne Elected to Board of Directors of the National Cosmetology Association of Minnesota
[More...](#)

More News From...
[Exterior](#)
[The Chauncey Group](#)
[Educational Testing Services](#)
xxx

Exterior Assessments, LLC, St. Paul, Minn

[Legal Stuff](#) | [Terms of Use](#) | [Copyright Use](#) | [Security Policy](#) | [Link to E](#)
Copyright © 2000 - 2003 Exterior Assessments, LLC. All rights reserved





[About Exterior](#) [News](#) [Search](#) [Site Map](#) [Contact Us](#)

Exam Information

- [Construction](#)
- [Cosmetology](#)
- [Food Safety](#)
- [Healthcare](#)
- [Insurance](#)
- [Real Estate](#)
- [Other](#)

City of Minneapolis



Candidate Publications

All Candidate Publications found on this site are available at no charge to candidates. You will need the free Adobe® Acrobat® Reader® to download them; [click here](#) to get a copy of Acrobat.

All documents on this page are effective beginning June 1, 2003.

Bulletins of Information: Bulletins contain number of questions on test, time allowed, subject areas, and list of references.

- [Master Gas](#)
- [Journeyman Gas](#)

- [Master Plumber Part I](#)
- [Master Plumber Part II](#)

- [Journeyman Plumber Part I](#)
- [Journeyman Plumber Part II](#)

- [Master Refrigeration](#)
- [Journeyman Refrigeration](#)

- [Master Warm Air Ventilation](#)
- [Journeyman Warm Air Ventilation](#)

more

Exam Registration Form

Packet contains:

- Registration and scheduling process summary
- What to bring to the exam
- Maps and driving directions
- Registration form

Schedule an Exam

Candidate Call Center - **800.742.8738**

These are **Computer-Based Tests**. Click the link at right to find the nearest exam location.

More information is also available on the City of Minneapolis Web site. The links below take you out of the Exterior Web site and into the Minneapolis Inspection Division site. A new browser window will open when you click the links.

Questions and Answers

[Licensing Agencies](#)

[Professional Organizations](#)

[Exam Locations](#)

[Exam Registration Form](#)

[CBT Demo](#)

[Contact Us](#)

[Appeal Process](#)

Competency Card Applications Page



[Legal Stuff](#) | [Terms of Use](#) | [Copyright Use](#) | [Security Policy](#) | [Link to Experior](#)
Copyright © 2003 Experior Assessments, LLC. All rights reserved.



Online Registration & Scheduling

[Online Registration Home](#)



This system will allow you to:

- 1) Review your scheduling status
- 2) Select and pay for your exam(s) (if payment to Experior is required)
- 3) Choose a date, time, and location to take your exam
- 4) Confirm your testing appointment

Prerequisite

Prior to selecting and scheduling your exam you should read and understand the information in your state's licensing bulletin. The bulletin contains all of the information you will need to successfully complete the scheduling process.

Web Browsers

This application was designed and developed using **Internet Explorer 5 and Internet Explorer 5.5.**

If you experience difficulties free upgrades are available at the vendor web site. Contact your software vendor for any hardware and software requirements.

JavaScript and Cookies

For this website to work properly you must have your browser configured to have **JavaScript and Cookies enabled.** Experior does not use cookies to retain information about you and your usage patterns or preferences. These small text files are placed on your hard drive only on a temporary basis while you are using the site. Once your session is complete the cookies are deleted.

First time here? [Create Account](#)

[Login](#) - Login to the Online Scheduling Service with an existing account

[Legal Stuff](#) | [Terms of Use](#) | [Copyright Use](#) | [Security Policy](#) | [Link to Experior](#)

Copyright © 2000 - 2003 Experior Assessments, LLC. All rights reserved.



CITY OF MINNEAPOLIS CANDIDATE REGISTRATION AND SCHEDULING INSTRUCTIONS

General Candidate Information

- Candidates must apply with the City of Minneapolis, Human Resources Department, phone 612.673.3954.
- The application is reviewed by the Human Resources Department to determine eligibility to sit for the examination.
- Approved candidates will be provided with an examination registration packet.
- Candidates must call, mail or fax the Registration Form to Experior. Or, candidates may register and schedule for an exam online at www.experioronline.com.
- Candidates take their examination as scheduled.
- The Inspection Division will notify successful candidates on how to obtain their competency card.

Exam Registration and Scheduling Process Summary

- **Registration:** You must first register for your examination(s) by following the exam registration procedures as described below. Express registration is available for an additional fee.
- **Schedule Appointment:** You must call Experior® to schedule your examination appointment after you have registered.
- **Testing:** Take the exam on the day you have scheduled. Be sure to bring proper identification.
- **Exam Results:** You will receive your score results immediately upon completion of the exam.

Examination Locations

Experior provides computerized examinations. The Minnesota area Experior testing centers are located in:

- | | |
|---------------|---------------------|
| ▪ Arden Hills | ▪ Bemidji |
| ▪ Bloomington | ▪ Duluth |
| ▪ Rochester | ▪ Willmar |
| ▪ Fargo, N.D. | ▪ Sioux Falls, S.D. |

These testing centers are available two to six days per week for testing. All questions and requests for information about examinations should be directed to:

Experior
 1360 Energy Park Drive
 St. Paul, MN 55108-5252
 Fax: 800.347.9242
 TDD User: 800.790.3926
 Voice: 800.742.8738
www.experioronline.com

Standard Exam Registration Procedures

Complete and mail the Exam Registration Form found on Page 6 of this Bulletin, along with the required fees. If the registration form is incorrect, it cannot be accepted and will be returned. Payment may be made by MasterCard or Visa, cashier's check, company check or money order. **CASH OR PERSONAL CHECKS ARE NOT ACCEPTED.** Please allow two to six days for mail delivery and registration processing. You must then call to schedule your examination appointment. See *Scheduling the Examination* below.

All exam registrations are valid for 90 days from the date processed by Experior and will expire without further notice and your exam fee will be forfeited.

FEES AND REFUNDS

ALL REGISTRATION AND EXPRESS FEES ARE NONREFUNDABLE AND NONTRANSFERABLE.

Express Exam Registration Procedures for an Additional Fee

BY PHONE

For an additional \$5 fee, you may expedite your exam registration and scheduling via phone. For phone registration, call Experior at 800.742.8738 and a Candidate Support Specialist will assist you. You will need the information asked for on the Exam Registration Form, along with your Visa or MasterCard information.

BY FAX

For fax registration, complete the Exam Registration Form, including your Visa or MasterCard information, and fax it to Experior at 800.347.9242. If the registration form is incorrect, it cannot be accepted and will be returned. Fax registrations require an additional \$5 and are processed within 24 hours or one business day. You must then call to schedule your exam appointment. See *Scheduling the Examination* below.

FEES AND REFUNDS

ALL REGISTRATION AND EXPRESS FEES ARE NONREFUNDABLE AND NONTRANSFERABLE.

Scheduling the Examination

SCHEDULING YOUR APPOINTMENT

Once you have registered for an exam, you must schedule an appointment to take the exam. Please call Experior at 800.742.8738 between 7 a.m. and 8 p.m. (Central time), Monday through Friday, to make your appointment. Or, visit Experior's Web site at www.experioronline.com. Schedule your exam early to get your preferred site and time.



There is no testing on the following holidays or weekends on which the holiday falls:

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving & Friday After
- Christmas Eve & Day

RESCHEDULING YOUR APPOINTMENT WITHOUT PENALTY

To change your appointment time, you must call Experior at 800.742.8738. There must be at least three full business days between the day of your call and the day of your appointment. Please note: the schedule below does not include holidays.

If your exam is on:	Call by 8:00 p.m. Central time the previous:
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday

CANCELING YOUR APPOINTMENT OR RESCHEDULING LATE

If you do not allow enough time in rescheduling your appointment (per the chart above), you will need to pay a \$40 rescheduling fee prior to choosing another appointment. The fee can be paid by phone using Visa or MasterCard or it can be mailed to Experior using a cashier's check, company check, money order, Visa or MasterCard. Please call Experior at 800.742.8738 to cancel or reschedule your appointment.

ABSENT FROM YOUR APPOINTMENT

If you are unable to attend your scheduled examination due to illness or emergency, the rescheduling fee may be waived. Experior reserves the right to request documentation to support your illness or emergency claim.

If you miss or are late arriving for your appointment, you will be assessed a \$40 rescheduling fee prior to choosing another appointment. To reschedule your exam appointment, please call Experior at 800.742.8738. This fee will allow you to use your original exam registration.

EMERGENCY CLOSING

In the event of an emergency or severe weather, Experior may need to cancel scheduled exams. In this situation, Experior personnel will attempt to contact you via telephone. You may check on test site closures by calling Experior at 800.742.8738. Exams will be rescheduled at your earliest convenience, without a rescheduling fee, if a site is closed by Experior.

RETAKE AN EXAM

If you do not pass the exam, you must wait 90 days before retaking the exam. You must re-register using another exam registration form and schedule another examination appointment by following the standard registration procedures on Page 1. Another examination registration fee is required. To obtain a registration form for a retake exam, call the City at 612.673.3954 or go to www.experioronline.com.

SOCIAL SECURITY NUMBER CONFIDENTIALITY

Experior will use your Social Security number only as an identification number in maintaining your record and reporting your grades to the City of Minneapolis.

Duplicate Score Report

To obtain a duplicate score report call Experior at 800.742.8738. There is a \$15 fee per score report per exam.

Candidates with Special Needs

If you require a special testing accommodation under the *Americans with Disabilities Act (ADA)*, please contact Experior to obtain an ADA Accommodation Request Form. Reasonable testing accommodations are provided to allow candidates with documented disabilities, which are recognized under the *Americans with Disabilities Act (ADA)*, an opportunity to demonstrate their skills and knowledge. Candidates should submit professional documentation of the disability with their application to help determine the necessary special arrangements. Thirty days advance notice is required for all special arrangements. There is no additional charge for these accommodations.

What to Bring to the Examination

Candidates should bring the following items to the examination:

- An official, valid government-issued picture identification with signature, such as a driver's license or passport.
- Approved references.
- A silent, cordless, nonprinting, nonprogrammable calculator. Calculators capable of alphabetic entry CANNOT be used.

What Not to Bring to the Examination

Candidates should NOT bring the following items to the examination:

- Unapproved references. Only the approved references listed on the Examination Outline will be allowed into the testing room. Candidates may find the most current Examination Outline on our Web site at www.experioronline.com.
- Electronic devices (beepers, pagers, cellular phones, recording devices, etc.)
- Scratch paper.

References

Only the approved references on the reference sheet will be allowed into the examination site. Proctors will allow only those references specifically stated as allowed on the Examination Outline. Candidates may obtain the most current Examination Outline and information from our Web site at www.experioronline.com. Candidates must provide their own references. No material may be shared.

No handwritten or additional notes are allowed in the reference books (no letters, words, diagrams, etc.). Highlighting and permanent tabbing before the examination is permitted. There can be no notes on the tabs. Photocopies of reference materials may not be used. Reference materials are checked at the examination site before examinations are handed out.

The Examination

Exams consist of multiple-choice questions and are immediately scored. The Examination Outline provides the scope, references, examination length and open/closed book information for each exam. Candidates may obtain the most current Examination Outline from our Web site at www.experioronline.com. There is no penalty for guessing. Candidates should mark an answer for every question.

Copyrighted Exam Questions

All test questions are the copyrighted property of Experior Assessments, LLC. It is forbidden under federal copyright law to copy, reproduce, record, distribute or display these test questions by any means, in whole or in part, without our written permission. Doing so may subject you to severe civil and criminal penalties, including up to five years in prison and/or a \$250,000 fine for criminal violations.

Understanding the Examination Results

EXAMINATION SCORE REPORT

A passing score for all construction examinations is 70% correct. You will receive a printed photo-bearing Score Report at the end of your exam. You will be required to sign and date the Score Report at the testing center.

The report indicates your overall score and grade, including the numerical percentage of questions answered correctly and whether you passed or failed. It also reveals how you did on each major section of the test as defined by the Examination Content Outline. The percentage correct in each major section of the test is displayed.

Because Examination Outline sections are allocated different numbers of questions in the examination, the section percentages will not average out to your total percentage score. Your total percentage score is computed by dividing the number of questions you answered correctly by the total number of questions in the examination. The total score is *NOT* computed by adding the subscore percentages and dividing by the total number of subsections.

Passing scores are valid for licensure application for one year from the date of your examination.

A sample License Examination Score Report is shown below.

License Examination Score Sample Report.

Minnesota Residential Building Contractor Examination

	Number of Questions	Number Correct	Percent Correct
Residential Building			
Contractor Total Test Score	50	40	80%
Sitework	4	3	75%
Concrete	6	5	83%
Masonry	3	3	100%
Carpentry	15	11	73%
Thermal and Moisture	8	6	75%
Doors and Windows	3	3	100%
Finishes	6	5	83%
Safety	5	4	80%

Score: 80%

Grade: Pass

(A total score of 70% is required to pass)

Signature

Date

Appeal Committee

Our goal at Experior is to provide a quality test and a pleasant testing experience to every candidate. If you are dissatisfied with either and believe we can correct the problem, we would like to hear from you. To facilitate this, we provide an opportunity at the end of your exam to make comments, and Experior personnel will review your comments, but you will not receive a direct response. You may also contact one of our Candidate Support Specialists at 800.742.8738 to discuss your concern. The Candidate Support Specialist will direct your inquiry to the appropriate individual for response.

We try to resolve candidate concerns at the testing site or on the phone whenever possible. If you feel that your concern has not been resolved, you must put your comments in writing to the following address:

Experior
ATTN: Appeal Committee
1360 Energy Park Drive
St. Paul, MN 55108-5252
Fax: 800.347.9242

If your concern is regarding the content of the exam, you must mail your concern to Experior, as only original signatures can be accepted. No faxes are allowed. If your concern is regarding registration, scheduling or test administration (testing site procedures, equipment, personnel, etc.), you may either mail or fax your concern to Experior. In your letter, include your name, your Social Security number, the name of the exam, the date you tested and a specific description of your concern and the relevant facts surrounding it. Experior will investigate your concerns and will send a written response from the Appeal Committee within 10 business days of receipt at Experior.

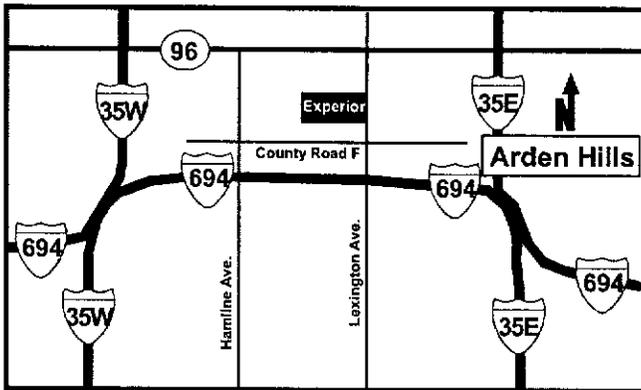
MINNESOTA AREA TESTING CENTERS

Please contact the Exporior testing center during testing hours for directions if you are unfamiliar with the area. Please direct registration, scheduling and any other questions to Exporior at 800.742.8738.

Arden Hills Area Center

Arden Woods Office Building
4105 N Lexington Avenue, Suite 154
Arden Hills, MN 55126
Phone: 651.486.9117

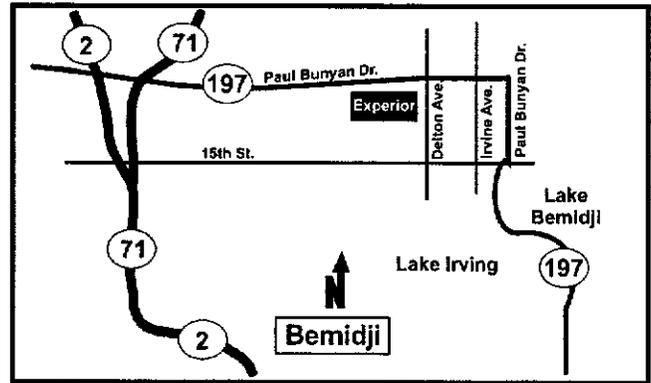
From either I-94 or I-694, exit Lexington Avenue north and proceed to County Road F. The Arden Woods Office Building is located on the west side of Lexington Avenue at the corner of Lexington and County Road F.



Bemidji Area Center

Paul Bunyan Plaza
750 Paul Bunyan Drive NW, Suite 1
Bemidji, MN 56601
Phone: 218.759.1892

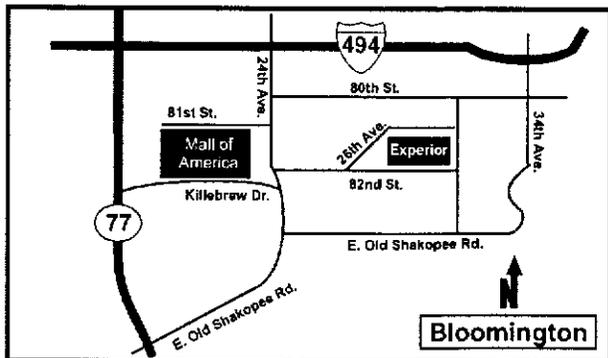
The Exporior Testing Center is located in the NE corner of the Paul Bunyan Plaza at the intersection of Delton Avenue and Paul Bunyan Drive NW (Hwy. 197), two blocks west of Irvine Avenue.



Bloomington Area Center

The Atrium
2626 East 82nd Street, Suite 310
Bloomington, MN 55425
Phone: 952.853.1207

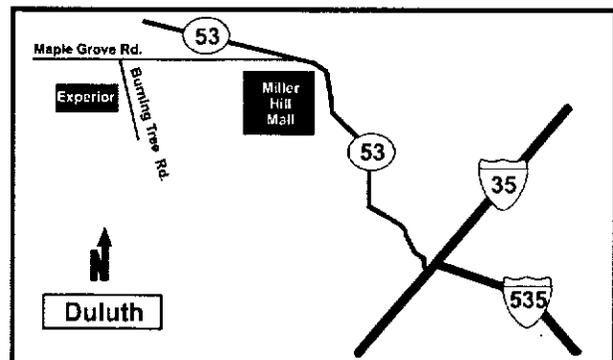
Exporior is located south of I-494 just east of the Mall of America. From I-494 take 24th Avenue exit south to East 82nd Street. Turn left (east) and go one block to 26th Avenue. Turn left and then take an immediate right into The Atrium parking lot.



Duluth Area Center

Village Mall Office Building
4815 Burning Tree Road, Suite 204
Duluth, MN 55811
Phone: 218.722.4452

Exporior is located next to the Miller Hill Mall. From I-35, take 21st Avenue W exit and merge onto US-53 N. Continue on US-53 N to Maple Grove Road. Exit on Maple Grove Road west to Burning Tree Road.

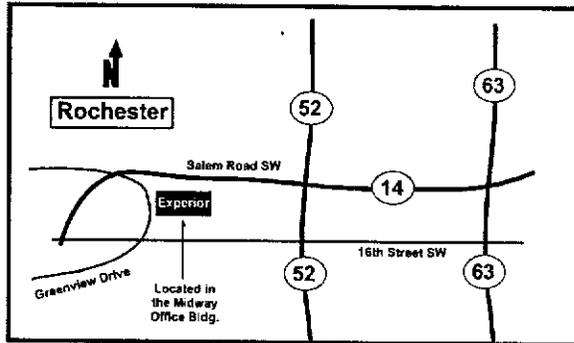


MINNESOTA AREA TESTING CENTERS (con't)

Rochester Area Center

Midway Office Plaza
 (part of Best Western Apache Motel)
 1530 Greenview Drive SW, Suite 113
 Rochester, MN 55902
 Phone: 507.292.8878

From Highway 52, take the 16th Street SW exit. From 16th Street, go west to Greenview Drive. Turn right on Greenview Drive. Parking is available around the building.

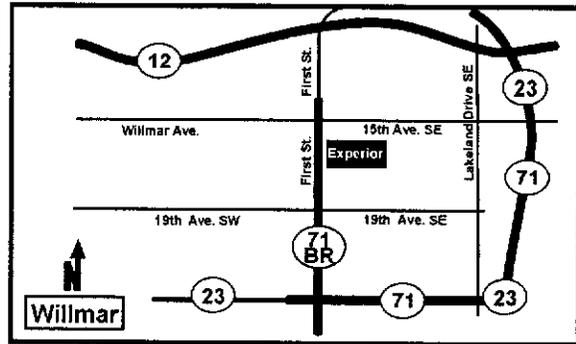


Willmar Area Center

Plaza One
 1305 South 1st Street (US-71 Business Route)
 Willmar, MN 56201
 Phone: 320.214.0078

Exporior is located on US-71 Business Route just south of Willmar Avenue SW/15th Avenue SE. From US-12, take a left (south) onto Lakeland Drive, take a right (west) onto Willmar Avenue/15th Avenue, take a left (south) onto First Street. Plaza One is located on the left (east) side of First Street/ US-71. Parking is available in the front of the building.

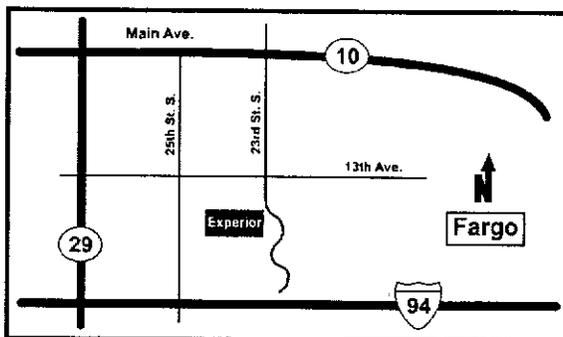
Coming in to Willmar from the south, take US-71 BR north to Plaza One, which is located on the right (east) side of US-71/First Street.



Fargo Area Center

Jeffries Office Park
 1323 23rd Street S., Suite J
 Fargo, ND 58103
 Phone: 701.239.9261

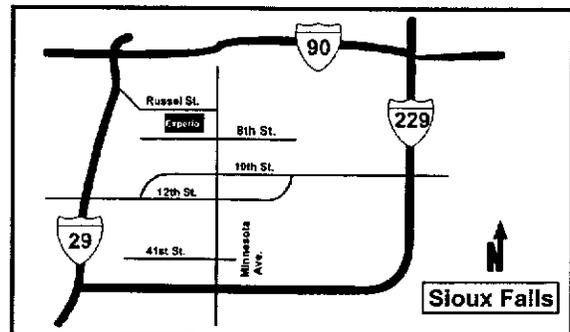
Exporior is located about one mile south of Main Avenue, one mile east of I-29 and about one mile north of I-94. Parking is available on the south side of the building.

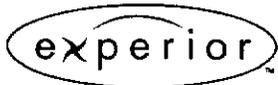


Sioux Falls Area Center

201 North Minnesota Avenue, Suite 102C
 Sioux Falls, SD 57104
 Phone: 605.336.8999

The Exporior testing center is located at the corner of 8th Street and Minnesota Avenue, about four miles south of I-90, four miles east of I-29, and three miles west of the 229 Bypass. Parking is available behind the building.





City of Minneapolis Examination Registration Form

Candidate Information			
Last Name (include suffix: i.e., Jr., Sr., III)	First Name	Middle Initial	Social Security Number
Street Address (including Apt. number or P.O. Box if applicable)			
City, State, ZIP Code			
Daytime Telephone (including Area Code)		Evening Telephone (including area code)	

Exam Title	Exam Fee	Amount
Master Plumber, Part 1	\$50	
Master Plumber, Part 2	\$50	
Journeyman Plumber, Part 1	\$50	
Journeyman Plumber, Part 2	\$50	
Master Warm Air Ventilation	\$70	
Journeyman Warm Air Ventilation	\$70	
Master Refrigeration	\$70	
Journeyman Refrigeration	\$70	
Master Gas	\$70	
Journeyman Gas	\$70	
Additional Express Registration Fee (Phone or fax)	\$5.00	
Total Fee	\$	

Fee may be paid by cashier's check, company check, money order, Visa or MasterCard. Make checks payable to Experior. Please put your Social Security number on the check. **PERSONAL CHECKS AND/OR CASH ARE NOT ACCEPTED. REGISTRATION FEES ARE NONTRANSFERABLE AND NONREFUNDABLE.** To pay by credit card, complete the information below. Please see complete registration and scheduling information in this Bulletin. To express register for an additional \$5 fee, call 800.742.8738 or fax this completed form to 800.347.9242. To register by mail, send this completed form with the appropriate fee to:

Experior
ATTN: City of Minneapolis Exams
 1360 Energy Park Drive
 St. Paul, MN 55108-5252

Card Type (Circle) <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	Card Number	Expiration Date (month/year)
Name of Cardholder (Print)		Signature of Cardholder

By signing and submitting this form, I certify that I am the candidate named above. I further agree to comply with all examination rules and regulations.

Signature _____ Date _____

If you are unsure of which exam is necessary for the license type you are seeking, resolve this question *before* you register.

License Information

Scope – Tests a candidate's knowledge of installation, repair, maintenance or extension of any plumbing system, including drain, waste, vents, water supply and fixtures and also install, maintain or repair gas piping, appliances, vents, tanks and other related appurtenances within the scope of the Minnesota Plumbing Code, and Minneapolis Ordinance Chapter 278.

Examination Outline**Open-Book****100 Questions / Three-hour time limit****70% Correct Required to Pass**

SUBJECT AREA	PERCENTAGE
GENERAL KNOWLEDGE	10
GENERAL REGULATIONS	10
PLUMBING FIXTURES	15
WATER SUPPLY SYSTEMS	20
DRAIN, WASTE, AND VENTS	20
INDIRECT WASTES	5
ROOF DRAINS	5
BACKFLOW PREVENTION	5
SPECIALTY PLUMBING SYSTEMS	5
BUSINESS MATHEMATICS	5

References

The reference materials listed below should be helpful to candidates in preparing for this examination. These materials may NOT contain all of the information needed to be competent in this trade or to pass the examination. We try to keep this reference list current and consisting of industry-standard materials. However, due to circumstances beyond our control, some of these references may go out of print or be unavailable. Please contact a bookstore or library for similar reference materials. This reference list is only a small sample of materials available which contain the necessary information.

The following references ARE allowed in the testing center:

1. *Minnesota Plumbing Code*, 1999 Edition, Minnesota Department of Administration, Minnesota's Bookstore, 117 University Avenue, Room 110A, St. Paul, MN 55155.
2. *Minnesota Mechanical Code: Amendments to UMC (1991) MN Rules Chapter 1346*, 1994 Edition, Minnesota Department of Administration, Minnesota's Bookstore, 117 University Avenue, Room 110A, St. Paul, MN 55155.
3. *Plumbing Design & Installation*, Second Edition, 2002, American Technical Publishers (ATP), 1155 West 175th Street, Homewood, IL 60430-4600.
4. *Mathematics for Plumbers and Pipefitters*, Fifth Edition, 1996, Delmar Publishing/Thomson Learning, P.O. Box 6904, Florence, KY 41022.

For information on how to obtain examination references, please call toll-free 877.624.2562.

Additional Information

Candidates must hold a Minnesota State Plumbing License to be eligible to take the Minneapolis examination.

Copyrighted Exam Questions

All test questions are the copyrighted property of Exporior Assessments, LLC. It is forbidden under federal copyright law to copy, reproduce, record, distribute or display these test questions by any means, in whole or in part, without our written permission. Doing so may subject you to severe civil and criminal penalties, including up to five years in prison and/or a \$250,000 fine for criminal violations.



License Information

Scope – Tests a candidate's knowledge of installation, repair, maintenance or extension of any plumbing system, including drain, waste, vents, water supply and fixtures and also install, maintain or repair gas piping, appliances, vents, tanks and other related appurtenances within the scope of the Minnesota Plumbing Code, and Minneapolis Ordinance Chapter 278.

Examination Outline**Open-Book****40 Questions / Three-hour time limit****70% Correct Required to Pass**

SUBJECT AREA	PERCENTAGE
ISOMETRIC ANALYSIS	38
GAS PIPING	38
FUEL GAS VENTING	12
BURNERS	12

References

The reference materials listed below should be helpful to candidates in preparing for this examination. These materials may NOT contain all of the information needed to be competent in this trade or to pass the examination. We try to keep this reference list current and consisting of industry-standard materials. However, due to circumstances beyond our control, some of these references may go out of print or be unavailable. Please contact a bookstore or library for similar reference materials. This reference list is only a small sample of materials available which contain the necessary information.

The following references ARE allowed in the testing center:

1. *Minnesota Plumbing Code*, 1999 Edition, Minnesota Department of Administration, Minnesota's Bookstore, 117 University Avenue, Room 110A, St. Paul, MN 55155.

2. *Minnesota Mechanical Code: Amendments to UMC (1991) MN Rules Chapter 1346*, 1994 Edition, Minnesota Department of Administration, Minnesota's Bookstore, 117 University Avenue, Room 110A, St. Paul, MN 55155.
3. *Plumbing Design & Installation*, Second Edition, 2002, American Technical Publishers (ATP), 1155 West 175th Street, Homewood, IL 60430-4600.
4. *Mathematics for Plumbers and Pipefitters*, Fifth Edition, 1996, Delmar Publishing/Thomson Learning, P.O. Box 6904, Florence, KY 41022.

For information on how to obtain examination references, please call toll-free 877.624.2562.

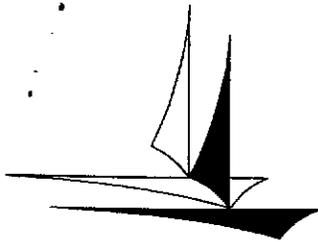
Additional Information

Candidates must hold a Minnesota State Plumbing License to be eligible to take the Minneapolis examination.

Copyrighted Exam Questions

All test questions are the copyrighted property of Experior Assessments, LLC. It is forbidden under federal copyright law to copy, reproduce, record, distribute or display these test questions by any means, in whole or in part, without our written permission. Doing so may subject you to severe civil and criminal penalties, including up to five years in prison and/or a \$250,000 fine for criminal violations.





**City of Minneapolis
Human Resources Department
Room 100 - Public Service Center
Minneapolis, Minnesota 55415**

APPLICATION FOR EXAMINATION AS A MASTER JOURNEYMAN (Check Only One)

TYPE OF COMPETENCY CARD EXAMINATION(CHECK ONLY ONE)			
<input type="checkbox"/> REFRIGERATION	<input type="checkbox"/> WARM AIR	<input type="checkbox"/> GAS FITTER	<input type="checkbox"/> PLUMBER/GAS FITTER

NAME: _____ DATE: _____
(Please Print or Type)

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

SOCIAL SECURITY # _____ PHONE # _____

Do you wish to be notified of your approved status via email? YES NO

EMAIL ADDRESS: _____

The City of Minneapolis is requesting the following information in order to determine if you possess the necessary education and experience to qualify to take the examination. In general, **you must have completed at least four (4) years of appropriate job related education before applying for the examination.** In addition to the required educational training, **each applicant must demonstrate at least four (4) years of on-the-job experience in the trade prior to applying for the examination.**

EMPLOYMENT HISTORY				
NAMES AND ADDRESSES OF EMPLOYERS (STARTING WITH YOUR PRESENT EMPLOYER)	DATES OF EMPLOYMENT		DUTIES INCLUDING THE TYPES OF TOOLS USED	TYPES OF EQUIPMENT WORKED ON (i.e. Chillers, Boilers, Air Conditioners, etc.)
	FROM	TO		
1. _____			_____ _____ _____	_____ _____ _____
2. _____			_____ _____ _____	_____ _____ _____
3. _____			_____ _____ _____	_____ _____ _____
4. _____			_____ _____ _____	_____ _____ _____

RECORD OF RELATED TRAINING

NOTE: For all education you list below, you must supply documentation in the form of diplomas, transcripts, certificates, etc. to show that you meet "Qualifications to take an examination." (See *Minneapolis Code 278.420* on Attachment.) Transcripts and certificates should indicate the number of hours of education completed. **PROOF OF EDUCATION MUST ACCOMPANY THE APPLICATION** or you will not be eligible for testing.

NAME OF SCHOOL	COURSE OF STUDY	DATES		DID YOU GRADUATE?	DEGREE / CERTIFICATE
		FROM	TO		
COLLEGES/TRADE SCHOOLS:					
COLLEGES/TRADE SCHOOLS:					
APPRENTICESHIP PROGRAMS:					
Special courses (Credit will not be given unless a written description of course content is presented. This may include diplomas, transcripts and certificates of completion):					

PLUMBER/GAS FITTER CANDIDATES MUST ATTACH A COPY OF THEIR CURRENT, VALID STATE OF MINNESOTA JOURNEYMAN OR MASTER PLUMBER LICENSE.

GENERAL INFORMATION

Trade License Number:

STATE - # _____ OTHER - TYPE: _____ # _____

LIST ANY COMPETENCY CARDS (i.e. Minneapolis or St. Paul) THAT YOU NOW HOLD (TRADE AND COMPETENCY NUMBER):

STATE OF MINNESOTA
COUNTY OF HENNEPIN ss.

Subscribed and sworn to before me this _____ day
of _____, 20 _____

Notary Public: _____

BE SURE TO SIGN THIS APPLICATION AND READ THE FOLLOWING STATEMENT CAREFULLY

I solemnly swear that all the information I have provided on this application is true and complete to the best of my knowledge. I understand that providing false information could result in the loss of my competency card. I authorize the City of Minneapolis to verify this information to determine whether or not I am qualified for the examination for which I am applying. I hereby authorize all current and previous employers to release job-related information upon the written request of the City of Minneapolis.

PRINTED NAME:

SIGNATURE:

DATE SIGNED:

FOR OFFICE USE ONLY

APPLICATION RECEIVED:

APPLICATION ENTERED:

DATE _____ BY _____

DATE _____ BY _____