



**Request for City Council Committee Action  
From the Department of Health & Family Support**

**Date:** May 29, 2003

**To:** HEALTH & HUMAN SERVICES  
WAYS AND MEANS/BUDGET

**Subject:** INCREASE FUNDING FOR NORMANDALE COMMUNITY  
COLLEGE MASTER CONTRACT #16948

**Recommendation:**

That the proper City officers be authorized to add an additional \$93,000 to Master Contract #16948 with Normandale Community College, for a new contract total of \$343,000.

**Previous Directives:**

July 13, 2001 Council authorization to enter into a Master Contract with Normandale Community College

**Prepared or Submitted by:** Doug Suker  
Program Coordinator-Minneapolis Employment and Training Program  
Phone: x2642

**Approved by:**

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Ken Dahl, Interim Commissioner of Health & Family Support

**Presenters in Committee:** Chip Wells  
Director, Minneapolis Employment and Training Program

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

**Background/Supporting Information**

The Department of Health and Family Support is requesting to increase the dollar amount of Master Contract #16948 with Normandale Community College (NCC). The initial amount approved for the NCC Master Contract was \$250,000, an estimation of need for the five-year period July 1, 2001-June 30, 2006. The money is used to pay the tuition for case managers employed by agencies providing vocational counseling services to participate in a program titled 'Career Development Facilitator'. We underestimated the number of case managers who would be in attendance.