



## Request for City Council Committee Action From the Department of Public Works

**Date:** October 12, 2004  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** None

**Subject:** **Minneapolis Street Lighting Policy Update**

### Recommendations

1. Receive and File- Update of the progress and activities associated with the 2004 draft Minneapolis Street Lighting Policy dated July 19, 2004.

### Previous Directives:

- July 27, 2004 – The Council received an overview of the 2004 Draft Street Lighting Policy dated July 19, 2004, requested Public Works to begin the community involvement process, and to return to committee with an update on October 12, 2004.
- December 13, 2002 – Council adopted the Standard Street/Alley Wood Pole System and again allowed for wood pole lighting petitions; the rest of the Lighting Policy was postponed. (Exhibit D).
- August 9, 2002 – The Council directed Public Works to gain neighborhood input, cease new petitions, and review Orfield proposal (Exhibit D).
- June 13, 2002 – 2002 Draft Minneapolis Street Lighting Guidelines were presented and postponed at TPW.
- December 1, 1999 – Draft Street Lighting Policy discussed and postponed at TPW.

**Prepared by:** Beverly Warmka, Engineer I, 673-3762

**Approved by:** \_\_\_\_\_  
Klara A. Fabry, P.E., City Engineer, Director of Public Works

**Presenters:** Jon Wertjes, P.E., Director of Traffic and Parking Services

### Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

## Background/Supporting Information:

The Transportation and Public Works Committee of the Minneapolis City Council requested Public Works to return to the October 12<sup>th</sup> T&PW meeting with an update of the progress on the street lighting policy.

Since the July 27<sup>th</sup> T&PW meeting, Public Works has:

- Work sessions were held for Council Members to give an overview of the street lighting policy and outline the next steps and obtain Council Member input.
- Meetings were held with the Department of Community Planning and Economic Development (CPED) to discuss their involvement in the Minneapolis Street Lighting Policy. The Department of Public Works, with the assistance of the CPED, have selected potential new styles of fixtures, and started to identify criteria for areas to be classified as Pedestrian Districts.
- Public Works has met with the Minneapolis Park and Recreation Board (MPRB) to discuss their involvement in the Minneapolis Street Lighting Policy. The Minneapolis Street Lighting Policy was introduced to the MPRB Planning Committee of the on September 1, 2004. Initial discussions indicate that the MPRB Commissioners wish to continue the use of a unique (different from the city fixture) fixture for parkway lighting. MPRB, with the assistance of Public Works, will be reviewing their existing fixtures, investigating options for replacement and cost efficiency implications. A recommendation of the parkway lighting fixture style will be presented to the MPRB Commissioners in December of 2004.
- At the beginning of September 2004, letters were sent (Attachment 1) to all of the organized neighborhood and business associations to solicit community feedback. Approximately 150 letters were sent out, and all of the information is posted on the Minneapolis Public Works website. Public Works has asked for input on: potential street lighting fixture styles, street lighting levels in deferent areas of Minneapolis, and the draft policy document. The deadlines for receiving input on fixture styles was September 30<sup>th</sup>, and the deadline to receive feedback on lighting levels and the policy document is October 31<sup>st</sup>.
  - ❖ Attachment 2 is a copy of the Street Light Fixture Feedback form. To date, there have been 14 Fixture Feedback forms returned and Attachment 3 shows the current ratings that were given to each fixture. Public Works will continue to seek more input.
  - ❖ Attachments 4 and 5 are copies of the Lighting Tour Feedback Form and map. The goal of the lighting tour is to gain feedback on the current light levels in use for different areas. Input is due on the lighting tour and the overall policy document by October 31<sup>st</sup>.

**Proposed next steps and timeframe:**

<b>Time Frame</b>	<b>Action</b>
July and August 23 COMPLETED	Work with CPED and MPRB to determine new fixture and pole styles to be brought forward to the community
August 23-31 COMPLETED	Prepare draft info for public involvement that includes <ul style="list-style-type: none"> <li>• Fixture and pole choices</li> <li>• Draft Policy Document</li> <li>• Self-guided Tour of Minneapolis Street Lighting</li> </ul>
September 1-30 COMPLETED	Seek community input on fixture and pole styles
September 1 - October 31 IN PROCESS	Seek community input on draft document
October 12 TPW	Status Update with TPW Committee
October 31 – December 3	PW reviews, comments and modifies Lighting Policy
December 14 TPW	Final Lighting Policy brought to TPW Committee
December ?	MPRB Action
December 23	Full City Council Action
<b>Ongoing Items</b>	
July through October 31 IN PROCESS	Review cost of lighting systems  Discussions have begun with Xcel Energy  Work with MPRB to establish a process and criteria for parkway lighting systems  Additional research on other cities street lighting programs

**Attachments:**

- Attachment 1 – Letter to Neighborhood and Business Associations
- Attachment 2 – Street Lighting Fixture Feedback Form
- Attachment 3 – Street Lighting Fixture Ratings
- Attachment 4 – Street Lighting Tour Feedback Form
- Attachment 5 – Street Lighting Tour Map

cc: Jon Gurban, Michael Schmidt, and Judd Rietkirk - Minneapolis Park & Recreation Board  
 Barbara Sporlein and Jack Byers - CPED  
 Rhonda Rae, John Hotvet, Steve Mosing, and Dennis Bechard – Public Works