



## Request for City Council Committee Action from the City Coordinator

**Date:** May 10, 2007

**To:** Council Member Robert Lilligren, Chair, Committee of the Whole

**Referral to:** City Council

**Subject:** Track 2: Community Engagement Task Force Structure

**Recommendation:** To approve the proposed Community Engagement Task Force Charge & Structure (see attached).

Prepared by: Jennifer Amundson, Community Engagement Coordinator (Communications),  
David Fey, Senior Policy Manager (Community Planning and Economic  
Development)

Approved by: Steven Bosacker, City Coordinator

Presenter in Committee: Jennifer Amundson

### Financial Impact

- No immediate financial impact

### Community Impact

- Community member and organization notification – this presentation and ongoing discussion may be of interest to residents, neighborhood and community groups, elected officials and others. Notification of the presentation was emailed to these groups and participants in the winter 2007 community meetings with encouragement to forward the notice to others.

### Supporting Information

- On April 26, 2007 the Committee of the Whole approved a work plan for community engagement system improvements and related NRP decisions. As part of the work plan, track 2 calls for a task force to work on defining roles and funding of neighborhood, community and cultural organizations as part of the City's Community Engagement System
- Track 2: Community Engagement Task Force Charge & Structure



## Track 2: Community Engagement Task Force Charge & Structure

*Minneapolis City Goals:* A Safe Place to Call Home ▫ One Minneapolis ▫ Lifelong Learning  
Second to None ▫ Connected Communities ▫ Enriched Environment ▫ A Premier Destination

### Charge:

1. **Identify types of community organizations that the City should recognize as formal participants in its community engagement system.**
  - a. Consider all organizations that may participate in city improvement including both geographic (planning districts, neighborhoods, blocks) and non-geographic (business, ethnic, cultural, issue-specific) organizations.
2. **Develop a clear set of expectations about what these organizations should expect from the City and what the City should expect from these organizations as participants in the City's community engagement system.**
3. **Describe the connection points between the City and these community organizations that would be needed to meet these expectations and support more effective participation.**
  - a. Consider both systems and practices.
4. **Develop alternatives for an improved organizational structure that supports the connection points and identifies responsibility for action.**
  - a. Review the strengths and weaknesses of the current structure.
  - b. Consider national models and best practices.
5. **Describe the official support (financial or otherwise) necessary for this organizational structure to succeed.**
  - a. Consider national models and best practices.

### Participants:

- Guiding principles: Open-minded, constructive, & balanced in reference to gender, ethnicity, and geography
- Chaired by Council Vice President

Voting	Non-Voting Resources
1 Block Club	3 Council Members (1 chair)
2 Neighborhood Organizations	1 Mayor/representative
4 Ethnic & Cultural Organizations	3-5 Staff resources
1 Advocacy Organization	<b>7-9 Total Non-Voting Resources</b>
1 Business Organization	
1 Community Development Corporation	
1 Participation Advocate	
1 Community Engagement Innovator	
<b>12 Total Voting Participants</b>	

  

Non-Voting	
1	Task Force staff assistance
open	Guest speakers/panel

### Membership roster:

- Council President authorized to finalize the membership roster

### Timeframe & Reporting:

- **May 25:** City Council approval of charge and membership
- **May 28 - July 12:** 5 – 6 meetings
- **June 14, June 28:** Progress reports by participating Council Member
- **July 19:** Report of preliminary recommended options
- **August/September:** Circulate preliminary recommended options for public review and comment
- **Oct 18:** Present final recommended options to the Mayor and City Council