



**Request for City Council Committee Action  
From the Department of Public Works**

**Date:** October 23, 2007  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** **Lyn/Lake Municipal Parking Lots - Assessment Public Hearing**

**Recommendation:**

Passage of a resolution adopting the special assessment in the total amount of \$63,245.47, levying the assessment, adopting the assessment rolls, and directing the City Clerk to transmit certified copies of the assessment roll to the Hennepin County Auditor.

**Previous Directives:**

- September 25, 2007 TPW – Set Public Hearing date for October 23, 2007

**Prepared by:** Anthony Stone, Parking Analyst, 673- 3162  
Jon Wertjes, Director of Traffic and Parking Services

**Approved by:** \_\_\_\_\_  
Steve Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Tony Stone, Parking System Analyst, Traffic and Parking Services

Permanent Review Committee (PRC)      Approval \_\_\_\_\_ Not applicable   X    
Policy Review Group                      Approval \_\_\_\_\_ Not applicable   X  

**Financial Impact** (Check those that apply)

- X   No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- \_\_\_\_\_ Action requires an appropriation increase to the Capital Budget
- \_\_\_\_\_ Action requires an appropriation increase to the Operating Budget
- \_\_\_\_\_ Action provides increased revenue for appropriation increase
- \_\_\_\_\_ Action requires use of contingency or reserves
- \_\_\_\_\_ Business Plan:   X   Action is within the plan. \_\_\_\_\_ Action requires a change to plan.
- X   Other financial impact (Explain): Special assessment against benefited properties
- \_\_\_\_\_ Request provided to department’s Finance Dept. contact when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification: Public hearing notices sent out 2 weeks prior to public hearing  
City Goals: Streets will be destinations  
Comprehensive Plan: Consistent  
Zoning Code: Not Applicable

## **Background/Supporting Information Attached**

Per City Council resolution 98R-186, each year businesses located within 300 feet of the Lyn/Lake Municipal Parking Lots are assessed for the cost of constructing the two Lyn/Lake Municipal Parking Lots. This will be the ninth year of a 20-year assessment for capital expenses and payable in 2008. See Attachment A - Map of the Area.

As was discussed at the September 25, 2007 Transportation and Public Works Committee meeting, the 2007 assessment is recommended to be established at \$63,245.47. Attachment B is the assessment roll for the Lyn/Lake Municipal Parking Lots payable in 2008.

In addition to adjusting the total annual assessment, individual assessments are adjusted to reflect any changes to the data used in the assessment formula. The parameters used to calculate individual assessments include market value, building area, parcel area, and parking deficiency.

Attachment A: Lyn/Lake Municipal Parking Lot Map

Attachment B: Lyn/Lake 2007 Assessment Roll, Payable 2008

C: Council Member Robert Lilligren  
Council Member Ralph Remington  
Lyn/Lake Parking Advisory Board - John Meldahl