



## Request for City Council Committee Action From the Department of Human Resources

Date: September 8, 2003

To: Ways and Means/Budget Committee

Prepared by: Thomas Tiedemann, Director, Enterprise Services

Approved by: \_\_\_\_\_  
Pamela French, HR Director      John Moir, City Coordinator

**Subject:** Release Request for Proposal for Employee Group Dental Insurance

**Presenters in Committee:** Pamela French and Tom Tiedemann

**Recommendation:** Grant the Human Resources Department approval to release a Request for Proposal (RFP) for the purpose of securing competitive proposals from dental care providers for employee group dental insurance coverage effective January 1, 2004. The Permanent Review Committee (PRC) reviewed and approved the RFP on August 14, 2003.

**Financial Impact** (Check those that apply)

No financial impact or Action is within current budget.

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Until the proposals are received and final negotiations are completed the financial impact is unknown. However, the financial impact will be within each department's 2004 budget.

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information -**

MN Statute 471.61 mandates public sector employers release a formal Request for Proposals (RFP) for employee group health insurance plans. The City pays 100% of the premiums for its employees.