



Request for City Council Committee Action From the Finance Department

Date: November 15, 2004
To: Ways and Means Committee
Referral to: City Council

**Subject: Approval to Issue RFP for Banking and Custodial Services; and,
Approval to Extend Current Banking and Custodial Contract with
Wells Fargo until March 31, 2005.**

Recommendation

1. Authorize release of RFP for Banking and Custodial services contingent upon approval by the PRC.
2. Authorize the extension of the City's contract with Wells Fargo until March 31, 2005 in order to complete RFP selection process and implementation.

Previous Directives

None

Prepared or Submitted by: Michael Nguyen, Director, Treasury Division

Approved by: Patrick Born, City Finance Officer _____

John Moir, City Coordinator _____

Presenters in Committee (name, title)

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification

- City Goals
- Comprehensive Plan
- Zoning Code
- Other

- Not applicable

Background/Supporting Information Attached

The City's contract with Wells Fargo Bank, as its primary banking relationship, is set to expire at the end of fiscal year 2004. The relationship has been in place since 1999 and it is prudent business practice for the City to periodically request proposals for banking and custodial services. An RFP is being prepared and will be submitted to the PRC for review and approval. To ensure sufficient time is allowed to issue the RFP, determine service provider and implement treasury practices, a contract extension is being requested with Wells Fargo Bank until March 31, 2005.