



**Request for City Council Committee Action
From the Department of
Fire/Emergency Preparedness**

Date: March 19, 2002
To: Barbara Johnson, Chair, Ways & Means/Budget Committee
Referral to: Joe Biernat, Chair, Public Safety & Regulatory Services
Subject: **Authorization to Accept State Grant**

Recommendation:

Recommend acceptance and approval of a State Grant from the State of Minnesota Division of Emergency Management for a Hazardous Materials Emergency Grant in the amount of \$1500, to offset costs of a mass evacuation tabletop exercise to be held this summer at the Minneapolis Convention Center. Approve the designation of the Minneapolis Fire Department, Office of Emergency Preparedness, Director Richard Turner to execute the grant on behalf of the city. Increase the Revenue Source, State Grants 0600-280-2880-6194 in the amount of \$1500.

Previous Directives:

The Fire Department and Office of Emergency Preparedness has, in the past, received grants from MN DEM for use in hazardous emergency exercises.

Prepared or Submitted by: Richard W. Turner, Director of Emergency Preparedness
Phone 673-2870

Approved by: Rocco Forte, Fire Chief Rocco Forte

Presenters in Committee: Richard W. Turner, Director of Emergency Preparedness

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information Attached

The MN Division of Emergency Management has approved a Hazardous Materials Emergency Preparedness Grant for an exercise in the City of Minneapolis in the amount of \$1500.

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Division of Emergency Management Emergency Response Commission

444 Cedar Street, Suite 223, St. Paul, Minnesota 55101-6223

Phone: 651/296-2233 FAX: 651.296.0459 TTY: 651/282-6555

Internet: <http://www.dps.state.mn.us>

January 31, 2002

Richard Turner
City of Minneapolis
350 South 5th Street, Room 230
Minneapolis, MN 55415

Dear Mr. Turner:

I am pleased to confirm that your application for a Hazardous Materials Emergency Preparedness (HMEP) Grant for an Exercise in the City of Minneapolis has been approved in the sum of \$1,500.00.

Enclosed you will find an agreement between your jurisdiction and the State of Minnesota. Please ensure, at the bottom of the first page, that you include your jurisdiction's Minnesota Tax I.D. Number and Federal Employer I.D. Number. Person(s) signing the agreement and obligating your jurisdiction to the conditions of this agreement must be authorized. A certified copy of the resolution which authorizes the jurisdiction to enter into this agreement and which designates person(s) to execute this agreement must be attached to the agreement. A sample resolution is enclosed for your reference. Please have the authorized person(s) sign all copies of the agreement on pages 6 and C-1. Return all copies of the agreement to: Mr. Erny Mattila, Division of Emergency Management, 444 Cedar Street, Suite 223, St. Paul, Minnesota 55101-6223.

Also enclosed is a form for your use in billing the State of Minnesota to obtain reimbursement for expenses. **Please note the due date for the Final Invoice listed on page 2, (B, 1) of the grant agreement. Failure to submit your Final Invoice by this date could result in the loss of your grant award.** Also, please note the reporting requirements listed on pages 3 and 4 of the grant agreement. If your funded activity is an exercise, the enclosed FEMA Form 95-44, Emergency Management Exercise Reporting System, must be completed and returned with your billing.

As always, it is a pleasure working with you. If you have any questions, please contact Erny Mattila at (651) 215-6939.

Sincerely,

Jerry Rosendahl
Director

Enclosures



Alcohol &
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Capitol Security

Center for
Crime Victim
Services

Driver & Vehicle
Services

Drug Policy &
Violence
Prevention

Emergency
Management/
Emergency
Response
Commission

State Fire
Marshal/
Pipeline Safety

State Patrol

Traffic Safety