



**Request for City Council Committee Action
From the Central Library Project**

Date: June 26, 2006
To: Ways and Means Budget Committee
Subject: Central Library Change Order No. 17.001
Contract No. 17 – FF&E
City Contract No. C-22628

Recommendation: Approve Change Order No. 1 increasing Contract Number C-22628 with Metro Furniture Solutions by Henricksen by \$500 so that the contract totals \$42,929.

Prepared or Submitted by Richard A. Johnson, Phone 612-673-3228

Approved by Richard A. Johnson _____ Steven Bosacker _____

Presenters in Committee – Richard A. Johnson

Financial Impact

- No financial impact
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
Action represents use of Central Library Project contingency funds.
- Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Background/Supporting Information – In accordance with the project Change Management Procedures, I am forwarding Change Order No. 1 for Metro Furniture Solutions by Henricksen for your Committee’s approval. This change order covers work for which “Notices to Proceed” have been issued to the contractor. Funding for this additional work has been budgeted and no additional appropriation is required. The work is listed by Contract Issue Notification number (CIN) with a brief explanation of the work and its cost to the project:

NEW CENTRAL LIBRARY PROJECT

City Contract No. 22628

Change Order No.17.001

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CIN No. 12.606

Add stone sealer to table tops.

ADD \$500

TOTAL THIS CHANGE ORDER:

\$500.00