



**Request for City Council Committee Action  
From the Finance Department**

Date: October 26, 2009  
To: Ways and Means Committee  
Referral to: None

**Subject: 1<sup>st</sup> through 3<sup>rd</sup> Quarter, 2009**

**Recommendation: Acceptance of gifts to the City of Minneapolis valued under \$15,000**

**Previous Directives: The City Council Resolution 2005R-485 allowing individual City departments to receive gifts with a value of \$15,000 or less**

Prepared or Submitted by: Charles Elliott, Controller, 673-2621

Approved by: Patrick Born, City Finance Officer \_\_\_\_\_

Steven Bosacker, City Coordinator \_\_\_\_\_

Presenters in Committee: Charles Elliott, Controller

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information Attached:**

On August 3, 2007, the City Council adopted to increase the Gift Acceptance value from \$1,000 to \$15,000 or less.

On August 19, 2005, the City Council adopted Resolution 2005R-485, to allow individual City departments to receive gifts with a value of \$1,000 or less with written notice to the Finance Officer or his/her designee. The action also required the Finance Department

to submit a quarterly gift report to the City Council's Ways and Means Committee for approval containing the following information on each donation:

1. Name of recipient department
2. Name of entity making gift
3. Description of gift (including value of gift, date received and special designations on gift; if any)
4. Funding strings for expense and revenue appropriation increases

The department may not use the gift until it has been approved by a two-thirds vote of the City Council. For any gifts with a value exceeding \$15,000, the recipient department shall submit a request to the Ways & Means/Budget Committee directly. This report serves as the vehicle for Council approval. The attached spreadsheet delineates the gifts received in the required format as of the date of this action.