



## Request for City Council Committee Action From the Departments of Public Works and Procurement

**Date:** November 22, 2005  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Barb Johnson, Chair Ways & Means Committee

**Subject:** **Approval of Official Publication No. 6522 - Bids for Parking Revenue Control System**

**Recommendation:**

Acceptance of the bid of Don Harstad Company, Inc. in the amount of \$ 940,862.00 to furnish and install a complete revenue control system, as follows:

Base Bid	Complete Parking Revenue Control System	\$ 940,862.00
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Terms are net 30 days. F.O.B.: Destination.

Further recommend proper Officers be authorized and directed to execute a contract for this project all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

**Prepared by:** Gary Warnberg Director, Procurement

**Approved by:** Klara A. Fabry, P.E. City Engineer, Director of Public Works

**Presenters:** John Wertjes Director of Traffic and Parking Services

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of one (1) bid received on Official Publication No. 6522 for Parking Revenue Control System is attached.

This equipment and installation are specialized, and limit the number of potential bidders. Please refer to the enclosed Staff Memo.

Attachments - Staff Recommendation  
Tabulation Sheet

cc: J. Wertjes W. Prince R. Nubbe

**Gary Warnberg, Minneapolis Purchasing**  
**David Ybarra, Minneapolis Purchasing**

**RECOMMENDATION OF ACCEPTANCE OF SOLE BID RECEIVED  
OFFICIAL PUBLICATION 6522, REVENUE CONTROL EQUIPMENT  
4<sup>TH</sup> STREET PARKING GARAGE**

On October 20, 2005, bids were opened for Official Publication No. 6522 for the installation of new revenue control equipment for the 4<sup>th</sup> Street Garage located at 318 2<sup>nd</sup> Avenue North. Only one bid was received. This was provided by the Don Harstad Co. in the amount of \$940,862 for the base equipment and installation. The staff of Minneapolis Parking Service recommend that the committees and the full council approve this sole bid for purposes of awarding the contract. The bid package was posted in accordance with standard purchasing procedures and packages were mailed to multiple potential bidders. This equipment and the installation of same is very specialized, which limited the potential pool of bidders. The sole bidder is a vendor approved by Minneapolis Parking Services for revenue control equipment and has provided goods and services in an acceptable manner for other projects. The project is for a state owned ramp and the project cost will be covered from the state provided funds for ramp maintenance and improvement.

Please call me at 612-673-3901 with any questions.

Sincerely,

Bill Prince- Project Engineer  
City of Minneapolis Parking Services  
33 North Ninth St. Room 100  
Minneapolis, MN 55403

"BIDS FOR PARKING REVENUE CONTROL SYSTEM" - P/W Parking Services

Offl. Publ. #6522  
 Bids opened 10 AM, CDST  
 October 20, 2005  
 Minneapolis MN

*Don  
 Harstad  
 Co. Inc.*

1.	Base Bid	\$	\$940,867
2.	1 lot Central computer and software package	\$	0.00
3.	1 lot Spare parts package	\$	152,034
4.	300,000 Tickets	\$/M	2,980
5.	Maintenance Contract	\$	38,500
	2 Year	\$	
	3 Year	\$	40,425
	4 Year	\$	41,638
	5 Year	\$	43,720
1.	Alternates: 12 ea X/Arrow Sign	\$/ea	\$820
	Mfgr/Model No.		<i>Signal Jerk</i>
2.	6 ea Full/Open/Close Sign	\$/ea	\$735
	Mfgr/Model No.		<i>Signal Jerk</i>

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

*Adrian Jackson*  
 FINANCE OFFICER

*David M. Hansen*  
 ASST. DIRECTOR, PURCHASING