



**Request for City Council Committee Action  
From the Department of Public Works**

**Date:** September 30, 2003  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Barb Johnson, Chair Ways & Means Committee

**Subject: Issue Request for Proposals (RFP) for the processing and marketing of recyclable materials from the City's Residential Recycling Program**

**Recommendation:**

Direct Public Works to issue an RFP for the processing and marketing of the City's recyclables and direct staff to return to Committee with a recommendation for the contract(s) for a processing and marketing vendor(s).

**Previous Directives:**

- The existing contract for processing and marketing the City's recyclables expires December 31, 2003
- The existing contract was previously extended by the City Council on June of 02 for 18 months.
- On September 16, 2003 the Transportation and Public Works Committee "requested staff to prepare the RFP (for the processing and marketing of recyclables) and return with the RFP to the Transportation and Public Works Committee."

**Prepared by:** Susan Young, Director, Division of Solid Waste and Recycling 673-2433

**Approved by:**

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Klara A. Fabry, P.E., City Engineer, Director of Public Works

**Presenters:** Susan Young, Solid Waste and Recycling

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

As requested, the attached RFP and summary are submitted for the Committee's review.