



## MEMO

TO: Andrea Petersen, CPED Project Coordinator

DATE: March 30, 2009

FROM: Tom Reller, Director of Operations Target Center

RE: Performance Stage

**BACKGROUND:** Specifications for the procurement of a new performance stage were developed and put out for public bid. The specifications stated that the new stage must be compatible with the existing StageRight performance stage used at Target Center. Two companies have submitted bids. They are Staging Concepts Inc. with a bid of \$79,506.60 and StageRight Corp. with a bid of \$98,258.95.

**DISCUSSION:** In the review of the submitted bid packages we have found that StageRight Corp. meets the requirements of the specifications. Based on information submitted by Staging Concepts Inc. it does not meet the specification requirements. The following are areas we have found that the proposed Staging Concept Stage does not meet the specification requirements.

Under Section 03 Performance Stage - Decks part B. it states the deck shall have two playing surfaces. From information provided it does not appear to have this capability. In the provided platform deck schematics it shows in the cross sections that the deck is one inch plywood on a three inch aluminum frame. The existing decks are 3.25 inches thick. This would not allow for the existing decks and the proposed decks to share the same support frames in a bridging application. This will make the existing decks and proposed decks incompatible.

Under Section 04 – Performance Stage – Support System part E. the specification calls for course height adjustments of two inches. The proposed support system lists a four inch course height adjustment. The inability to make the two inch course adjustment makes the support system incompatible with the existing support system which does not meet the requirement of 04 – Performance Stage – Support System part A which states that the supports shall be compatible and interchangeable.

It is not known if the proposed stair units and guard rails are compatible with the existing stage. Not enough information was provided to make a determination.

The proposed skirting appears to be a clip that mounts to the deck edge and the skirting is attached to the clip via Velcro. From the information provided it does not appear that this proposed skirt would be compatible with the existing stage.

No information was provided to show compatibility with the existing stage in any way. A detailed list of components was also not provided.

**RECOMMENDATION:** We are recommending that the bid from Staging Concepts Inc. be rejected. It does not meet the specifications of the bid and there for is not compatible and interchangeable with the existing stage as required.

We do recommend the acceptance of the bid from StageRight Corp. It does meet the specification requirements and is compatible and interchangeable with the existing stage.

**ACTION REQUESTED:** Purchase a performance stage for \$98,258.95 as submitted by StageRight Corp.