

The Internal Affairs Audit should include the following tasks:

The specific task involved with the audit should include:

- a review of all municipal ordinances on police oversight, as well as state statutes and departmental policies relevant to police management.

In order to establish an accurate assessment of police oversight, personal interviews with public officials, CRA personnel, community representatives, and officials in the criminal justice system of Minneapolis and Hennepin County should be conducted.

Additional tasks include, but are not limited to, a review of:

- City of Minneapolis procedures for recording, investigating, and analyzing tort claims and lawsuits alleging police misconduct by the citizens of Minneapolis
- Internal Affairs practices, procedures, and reports regarding police misconduct
- MPD protocols or manuals for complaint investigations
- Internal Affairs Unit practices and procedures regarding receipt of complaints, public feedback, investigation of complaints, record keeping, and investigator training
- Risk management reports
- MPD's procedures regarding disciplinary action; including effect of MPD collective bargaining agreement and the Professional Standards Bureau
- a general review of IAU Police Conduct Incident Report (PCIR) files for the last 3 years
- an intensive review of the quality of PCIR files from January 1, 2003 to December 1, 2006, conducted through a random sampling of 10 percent of all files
- a consumer satisfaction survey of all persons who had filed complaints with IAU in the past 3 years
- a review of the points of contact between the City of Minneapolis' civilian oversight agency and the Internal Affairs Unit.
- a review of the IAU's use of circumstantial evidence in analyzing investigations of personnel actions;
- a review of the method of bifurcating the two types of evidentiary standards for investigations with IAU
- Statistical review of IAU data.
- Evaluation of the Policy and Procedure Inquiry process

In order to evaluate the attitudes and perceptions of IAU police officers working within the oversight system a comprehensive survey should be carried out that accurately reflects officers' experiences with this process.