



## Request for City Council Committee Action From the Department of Public Works

**Date:** August 8, 2006  
**To:** Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee  
**Referral to:** Honorable Don Samuels, Chair Public Safety and Regulatory Services Committee

**Subject:** Responses to Request for proposals for removal of graffiti on sensitive surfaces

### Recommendation:

Staff recommends that the appropriate City officials be authorized to negotiate and enter into a contract for services for removal of graffiti on sensitive surfaces with Final Touch and Sani-Masters

### Previous Directives:

- April, 2006, various changes to the graffiti ordinance, directing Solid Waste and Recycling to assume certain duties previously performed by Regulatory Services, including removal of graffiti from sensitive surfaces.
- June, 2006, Authorization to issue Request for Proposal for Services

**Prepared by:** Susan Young, Director of Solid Waste & Recycling 612-673-2433

**Approved by:** \_\_\_\_\_  
Steven A. Kotke, P.E., Interim City Engineer, Director of Public Works

**Presenters:** Susan Young, Director of Solid Waste & Recycling

### Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

### Background/Supporting Information:

The City Council has evaluated and reorganized graffiti removal in the City to provide a unified and streamlined reporting, documentation, removal and enforcement process for graffiti vandalism. One portion of the Committee discussion on April 24 was:

- Include non summary abatement of sensitive surfaces by entering into contracts with service providers; engage in cost recovery.....

At the June 20, 2006 Public Safety & Regulatory Service Committee meeting, staff was directed to issue a Request for Proposal (RFP) for removal of graffiti on sensitive surfaces and on sensitive and non-sensitive surfaces at heights above eight feet. The proposals were due July 28, 2006.

Two proposals were received. Both proposals met the requirements of the RFP. Because of the lateness of the season and the backlog of removal requests, staff recommends that both companies be offered contracts for the service. Detailed records delineating costs, quality of work and responsiveness to deadlines will be kept for each contractor, to aid in future contracts for similar work.