Request for City Council Committee Action
From the Departments of Regulatory Services and Procurement

Date: January 3rd, 2011
To: Honorable Elizabeth Glidden, Chair Regulatory, Energy & Environment Services Committee
Referral: Honorable Betsy Hodges, Chair Ways and Means Committee

Subject: **Approval of Official Publication No. 7368 Bids for Weed Cutting and Related Services**

Recommendation:
Acceptance of the low bid of Gihl Lawn and Snow, LLC for an estimated annual expenditure of $150,000.00 to furnish and deliver all labor, materials, equipment and incidentals necessary to accomplish weed cutting and plant growth removal for Minneapolis Regulatory Services, as follows:

a. Lots up to 6,000 square feet	total cost – per lot	$32.50
b. Fractional lots up 500 square feet maximum	total cost – per lot	$32.50

Bidder offers to increase up to 100% at the sole option of the City of Minneapolis.

Bidder offers to extend for two (2) one (1) year extensions at the sole option of the City of Minneapolis.

Terms are net-30 days. F.O.B.: Various Locations

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

Prepared by: Gary Warnberg Director Purchasing

Gary Warnberg

Approved by: Rocco Forte Director Regulatory Services and Emergency Preparedness

Rocco Forte

Financial Impact (Check those that apply)
___ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget
___ Action requires an appropriation increase to the Operating Budget
___ Action provides increased revenue for appropriation increase
___ Action requires use of contingency or reserves
XX Other financial impact (Explain): Action is within Budget
___Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:
Tabulation of three (3) bids received on Official Publication No. 7368 for weed cutting and related services

Attachments - Tabulation Sheet

cc: J. Atchison

			"BIDS FOR WEED CUTTING AND RELATED SERVICES" - Inspections							
	Official Publication #7368 Bids opened 10 AM, CST November 16th, 2010 Minneapolis MN		1 Gihl Lawn & Snow	2 Over the Top, Inc.	3 COHO Lawn Care & Snow Removal					
a.	Lots up to 6,000 square feet Total cost per lot	$	32.50	35.00	33.50					
b.	Fractional lots up to 500 square feet max per lot	$	32.50	21.00	33.50					
	Bidder offers to increase up to 100%	Y/N	Yes	Yes	Yes					
	Bidders offers to extend for an add'l 12 months	Y/N	Yes	Yes	Yes					
	For a second 12 months	Y/N	Yes	Yes	No					

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

Alice Sma

FOR THE: FINANCE OFFICER

David E. Sellanter

ASST. DIRECTOR, PURCHASING