



## Request for City Council Committee Action from the Department of Police

Date: 10/12/07

To: Don Samuels- Chair, Public Safety & Regulatory Services Committee

Referral to: Ways and Means, Full Council

### **Subject: MPD Internal Affairs Complaint Investigation Process Audit**

**Recommendation:** Authorize MPD to enter into an agreement with the Police Executive Research Forum (PERF) to conduct an audit of the MPD Internal Affairs complaint and investigation process for \$56,673.

**Previous Directives:** The MPD was directed by Council to issue a request for proposal (RFP) to conduct this audit and to subsequently return to Council with the results of the RFP along with our recommendation for the vendor selected to conduct the audit.

Prepared by: Deputy Chief Scott Gerlicher Approved by: Chief Timothy J. Dolan Presenters in Committee: Deputy Chief Scott Gerlicher
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### **Reviews**

- Permanent Review Committee (PRC): Approval X Date July 2007
- Policy Review Group (PRG): Approval     Date

### **Financial Impact**

- Action requires use of contingency or reserves. On 7/20/07, City Council approved that City officers be authorized to issue request for proposals and that up to \$75,000 be authorized from the Contingency Fund to fund the audit. Published in Finance & Commerce on 7/28/07.

### **Community Impact**

- City Goals

### **Supporting Information**

An RFP to conduct an audit of the MPD's Internal Affairs Complaint Investigation Process was released on August 20<sup>th</sup>, 2007 consistent with Council direction. The closing date for submitting proposals was September 21<sup>st</sup>, 2007.

Four proposals for conducting this audit were received. The proposals submitted were from the following vendors:

- Trans Safe Consulting, Alexandria, Virginia.
- Everett Law Firm, Buffalo, Minnesota.
- Police Executive Research Forum (PERF), Washington D.C.
- Kessler International, NYC, New York.

On 10/11/07, a panel was convened and reviewed each proposal. The panel determined that three of four vendors met the qualifications as stated in the RFP. After reviewing the three remaining proposals, the panel selected the proposal from the Police Executive Research Forum (PERF) as the vendor best suited and most capable of conducting this audit. PERF has a national and international reputation as leaders in police management studies. Further, PERF understands the issues related to police accountability and use of force. Their staff has extensive experience in conducting similar audits of large police departments throughout the country. PERF has set national standards for policy as it relates to a variety of topics to include investigation of police misconduct and investigations. The panel felt that PERF's reputation and knowledge of the issues would be best suited for a fair and objective audit of the MPD's Internal Affairs complaint investigation process. The total cost for this project as submitted by PERF is \$56,673. The audit will begin in January of 2008 and take approximately twelve weeks to complete. A final written report will be submitted by the vendor upon completion of the audit.