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**Request for City Council Committee Action
From the Department of
CITY COUNCIL/CITY CLERK**

Date September 2, 2003

To Honorable Barbara Johnson, Chair, Ways and Means and Budget Committee

Subject: Receipt of student financial aid money to Grant Fund for use to hire University of Minnesota undergraduate Kelly Phillips, for the period of one academic year.

Recommendation

1. It is recommended that the City of Minneapolis accept grant funds in the amount of \$3,000 from the University of Minnesota Urban Studies Program as reimbursement for 75% of the wages of Kelly Phillips who will be working in the third ward office during the 2003-2004 academic year. Further that the appropriation be amended by increasing the appropriation for the City Council Agency in the Grants-Other Fund (0600-240-2403) by \$3,000 and increasing the revenue source (0600-240-2403 Source 3225) by \$3,000.

Previous Directives

None

Prepared or Submitted by : Laura Wolff, Aide to Council Member Samuels, 673-3198

Approved by: Council Member Don Samuels

Presenters in Committee Laura Wolff, Aide to Council Member Samuels, 673-3198

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

Background/Supporting Information Attached

Kelly Philips is an undergraduate of Urban Studies at the University of Minnesota. As a part of her financial aid package, she has \$3,000, which must be used toward an hourly wage at an internship appropriate to her program. Council Member Samuels would like to hire Ms. Philips as an intern for the 2003-2004 academic year. The University requires a 25% match, which will come out of Council Member Samuels' office budget. Council Member Samuels is in the process of arranging disbursement of Ms. Philip's financial aid money through the City's Financial Department, as an hourly wage, with the help of Assistant City Clerk, Steve Ristuben.