



## Request for City Council Committee Action from the Department of BIS

Date May 26, 2006

To **Paul Ostrow, Chair, Ways and Means Committee**

Subject **Addition of 2 Full-Time employee (FTE) positions (BIS Project Managers) to BIS**

Recommendation Authorize 2 additional FTE positions (BIS Project Managers) for the Business Development Division of BIS. Funding of the positions will be supported by departmental projects.

Prepared by Mark Paulsen, Manager - Administration, 673-3596

Submitted by Karl Kaiser , 673-3910  
Chief Information Officer

Approved by Steven Bosacker   
City Coordinator

**Permanent Review Committee (PRC)** Not Applicable

Policy Review Group (PRG)  Not Applicable

Committee Presenter Karl Kaiser

Financial Impact – Supported by Departmental Projects

### **Financial Impact (Check those that apply)**

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the  Capital Budget or  Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: Action is within the plan.
- Other financial impact (Explain):
- Request provided to department's finance contact prior to the Committee Coordinator.

**Community Impact (use any categories that apply) – Not Applicable**

**Background/Supporting Information Attached**

The BIS Project Managers being requested would be located in the Project Management Office (PMO) of the BIS Development Division. Their responsibility includes assessing, planning and implementing IT solutions for City Departments.

The BIS Project Management Office is financially supported based on the demands and requirements of City Departments. Based on City Department's Business Plans enough project demand will financially support the creation of two new full-time employee positions.

BIS is requesting to create two project manager positions that would support:

1. BIS Web development projects
2. Minneapolis Police Department project initiatives.

Currently we have two contractors in these positions at \$96.00/hour. Creating two full time positions would reduce the cost to the City and provide long term stability in these requested positions. The new BIS Project Manager positions will support the growing demand in the BIS Project Management Office of the City Department initiatives.