



## Request for City Council Committee Action from the Department of Regulatory Services

**Date:** April 5, 2010

**To:** Council Member Glidden, Chair – Regulatory, Energy and Environment Committee

**Referral to:** No Referral

**Subjects:**

- 1) Amending Title 1, Chapter 2 of the Minneapolis Code of Ordinances relating to General Provisions: Administrative Enforcement and Hearing Process.
- 2) Amending Title 18, Chapter 478 of the Minneapolis Code of Ordinances relating to the Traffic Code: Vehicle Operation.
- 3) Amending Title 5, Chapter 91 of the Minneapolis Code of Ordinances relating to Building Code: Permit Fees, including Traffic Control Agent service fees in the Director's Fee Schedule.

**Recommendation:**

- 1) Adopt language amending Title 1, Chapter 2. The new language expands the scope of Traffic Control's use of the Administrative Enforcement and Hearing Process and eliminates language that restricts issuance of administrative citations to Title 13 chapter 341.
- 2) Request that amendment to Title 18 (adding Chapter 478.90) be returned to author, Council Member Glidden.
- 3) Request that amendment to Title 5 (including Traffic Control Agent services in the Director's Fee schedule) be returned to author, Council Member Glidden.

**Previous Directives:** **NONE**

## Department Information

Prepared by: Kellie Rose Jones

Approved by: Burt Osborne

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Rocco Forté, Assistant City Coordinator for Emergency Preparedness & Regulatory Services

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Burt Osborne, Director of Licenses and Consumer Services

Presenters in Committee:

Clara Schmit-Gonzalez, Manager, Traffic Control

Lee Larson, Manager Business Finance

## Financial Impact

- No financial impact

## Supporting Information

The current language in Title 1, Chapter 2 limits the use of Administrative Citations to Title 13, Chapter 341 of the Minneapolis Code of Ordinances.

The Department of Regulatory Services is recommending that the City Council remove this restriction and allow the Traffic Control Unit to use the Administrative Citation program to enforce other provisions of the parking code including Chapter 478, 482 and other relevant sections of the Minneapolis Code of Ordinances.

Regulatory Services intends to test the use of Administrative Citations by Traffic Control this summer. A pilot program is being developed that will help us determine if the administrative citation program is a feasible option for enforcing parking code violations. It will also help determine if the City can recover a larger share of the fine revenue that is currently administered and collected by the 4th District Court

Administrative Citations for parking violations are used in a handful of smaller jurisdictions in Minnesota and commonly used by several other major metropolitan areas around the country. As part of our pilot program, Regulatory Services will be conducting a best practices analysis of other cities and will also be evaluating how current and future traffic control technology can be adapted to help manage an administrative process.

In addition to Regulatory Services, several departments in the City of Minneapolis either use or are expanding the use the Administrative Citation program as a way to gain compliance with city ordinances and effectively change behavior. With the proposed change to the City Ordinance, the Traffic Control Unit will be able to take advantage of this option as well.

The remaining items we request returned to author for reconsideration.