

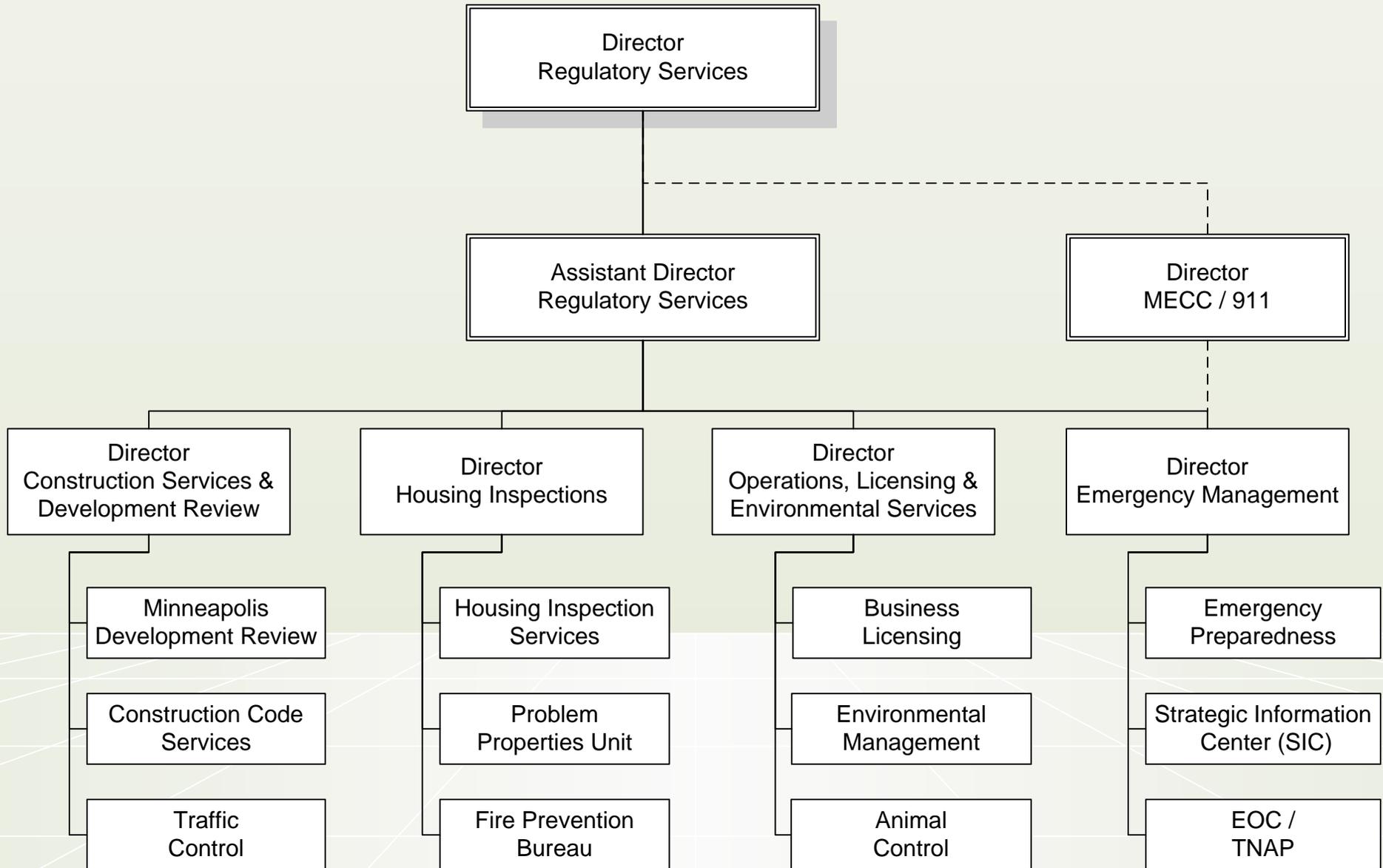
Regulatory Services Reorganization – September 2010

Action	Title	Step 1 Salary	Estimated Benefits	Total
Add	Director Housing Inspections	97,753	34,214	\$ 131,967
Add	Director Emergency Management	88,165	30,858	119,023
Add	Director Construction Services, Development Review and Traffic Control	106,723	37,353	144,076
Add	Assistant Director of Regulatory Services (Assumes day-to-day management of all Regulatory Services divisions, freeing up time for Director of Regulatory Services/Emergency Preparedness to work on large grant projects (note: this is the only NEW position).)	116,001	40,600	156,601
	Sub-Total	408,642	143,025	\$ 551,667
Eliminate	PPU Manager (Work assumed by new position, Director of Housing Inspections)	74,327	26,014	100,341
Eliminate	Emergency Management Coordinator (Work being assumed by Director of Emergency Management)	67,116	23,491	90,607
Eliminate	Dev Coordinator III (Elimination is a part of a staff reallocation in MDR that is underway; MDR Manager position added earlier in 2010. Staffing to business needs designed to increase efficiency. Reallocation is position neutral – no net loss of positions to MDR division.)	62,074	21,726	83,800
Eliminate	Code Compliance Officer II (Lead grant obligations are diminishing and will allow for reallocation of resources)	49,084	17,179	66,263
Eliminate	Director Inspection Services (Work assumed by new position, Director Construction Services, Development Review and Traffic Control)	109,816	38,436	148,252
Eliminate	Office Support Specialist 1 (Implementation of Remote Inspector resulting in reduced need for data entry function in Housing/PPU; PPU demolitions significantly reduced; large staff reallocation to PPU in recent years was temporary. Returning to a more sustainable staffing model.)	38,052	13,318	51,370
	Sub-Total	400,469	140,164	\$ 540,633
*	Gap – Regulatory Services will manage the difference in these costs through Cost Recovery Model			\$ 11,034

Regulatory Services

Proposed Reorganization of Upper Management

June 2010



Regulatory Services

Proposed Reorganization of Upper Management
June 2010

Director Regulatory Services

- Manage day-to-day operations
- Develop systems for efficient & effective delivery of services through Business Planning & Results Minneapolis
- Develop & maintain cost recovery models through budget process
- Manage all aspects of Emergency Operations Plan, including gap analysis, training & response through grant management

Assistant Director Regulatory Services

- Assist with management of day-to-day operations
- Assist with developing systems for efficient & effective delivery of services through Business Planning & Results Minneapolis
- Assist with developing & maintaining cost recovery models through budget process

Director MECC / 911

- 911 / Warning & Notification Dispatch – CAD & Swiftreach 800 MHz, MDC
- Outdoor Warning Notification

Director Construction Services & Development Review

- Construction Plan Review
- Construction Inspections
- Certificate of Occupancy
- Code Compliance
- Emergency Demo
- Customer Service
 - Development Review Counter
 - Website E-Services
- Program Coordination
- Development Coordination
- Traffic Control
- Investigative Coordinator

Director Housing Inspections

- Housing Maintenance Code Enforcement
- Fire Code Enforcement
- Commercial Inspections
- Rental Licensing Inspections
- Board / Lodging Facility Inspections
- Problem Properties Unit
- Vacant Building Registration
- Rehabilitation Agreements
- Demolition of Condemned Properties
- Investigative Coordinator

Director Operations, Licensing & Environmental Services

- Business Licenses
 - Liquor
 - Taxi
- Problem Businesses
- Animal Care & Control
- Environmental Health / Food Safety
- Environmental Services
- Lead Program / Healthy Homes

Director Emergency Management

- Emergency Preparedness
 - Grants
 - Planning
 - Operations
- SIC
 - Planning
 - Operations
- EOC / TNAP (Training Needs Assessment)
- Cache Warehouse