



**Request for City Council Committee Action
From the Departments of the Convention Center and Procurement**

Date: December 3, 2007
To: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Increase to Official Publication No. 6567 - Bids for Repair and Maintenance for Convention Center HVAC Systems**

Recommendation:

We, wish to, recommend an increase to Official Publication No. 6567 with Honeywell Building Solutions in the amount of \$60,000.00 for a new estimated annual expenditure of \$ 160,000.00 to provide maintenance and repair to the Convention Centers HVAC systems.

This increase is due to unanticipated repairs and replacements. Please refer to the enclosed Staff Memo.

All terms and conditions remain the same.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Jeff Johnson Interim Director of Minneapolis Convention Center

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Business Plan: Action is within the plan Action requires a change to plan
- Request provided to department's Finance Department contact when provided to the Committee Coordinator

Background/Supporting Information:

In a Council Action of February 24, 2006 award was made to Honeywell Building Solutions for the Repair and Maintenance for Convention Center HVAC Systems.

Attachments - Staff Recommendation

cc: G. Bishop