



**Request for City Council Committee Action
From the Department of Health & Family Support**

Date: February 2, 2011

To: PUBLIC SAFETY & HEALTH COMMITTEE
Referral to: WAYS & MEANS/BUDGET COMMITTEE

Subject: AUTHORIZATION TO RE-ISSUE A REQUEST FOR PROPOSALS TO PROVIDE SERVICES FOR A NORTH MINNEAPOLIS BIKE WALK CENTER

Recommendation:

Council authorization for the proper City officials to re-issue a Request for Proposals to provide services for a Bike Walk Center to be located in North Minneapolis, funded under the federal Communities Putting Prevention to Work grant in fund/org 01300-8600130.

Previous Directives:

January 5, 2011 Public Safety & Health Committee recommendation that proposals from the initial RFP process be rejected, that the RFP be re-issued to include clarity around funding eligibility and a broader geographic eligibility for site location, and that the review panel include representatives from each Northside Council Member's office as well as individuals with business experience and program management skills.

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration
Phone: x2884

Approved by:

Gretchen Musicant, Commissioner of Health

Permanent Review Committee (PRC): Approval X Not Applicable _____
Policy Review Group (PRG) Approval _____ Date of Approval _____ Not Applicable X

Presenters in Committee: Kristen Klingler, Project Coordinator,
Communities Putting Prevention to Work (CPPW)

Financial Impact (Check those that apply)

X No financial impact (If checked, go directly to Background/Supporting Information).

Background/Supporting Information Attached

The department is requesting authorization to re-issue a Request for Proposals for the purpose of identifying an eligible operator to provide services for a proposed bike walk center to be located in North Minneapolis. A previous Request for Proposals was issued on September 15, 2010 and a staff recommendation for a selected operator was presented to the Public Safety & Health Committee on December 1, 2010. On January 5, 2011, the Public Safety & Health Committee voted to reject the staff recommendation and directed MDHFS staff to re-issue a new RFP that included the following revisions:

- (Funding Eligibility) Eligible applicants are for-profit organizations, not-for-profit organizations, or governmental agencies; however the grant funding may only be used to fund the creation of a Bike Walk Center that operates as a not-for-profit entity.
- (Geographic Eligibility) The Bike Walk Center must be located within North Minneapolis and implementation of the project will be contingent upon securing all necessary land use approvals and permits.

Proposals will be accepted based on the criteria identified in the revised RFP, and the recommended operator will be submitted to Council for approval before a contract is executed. MDHFS staff will then work with the selected operator to open a Bike Walk Center by the deadline provided in the RFP. Funding to support this project is available from the Communities Putting Prevention to Work (CPPW) grant to MDHFS until March 18, 2012.