



**Request for City Council Committee Action
From the Department of Health & Family Support**

Date: October 12, 2005

To: HEALTH & HUMAN SERVICES COMMITTEE
Referral to: WAYS & MEANS/BUDGET COMMITTEE

Subject: REQUEST FOR STEP 5.5 FOR SHORT TERM GRANT FUNDED
EMERGENCY PREPAREDNESS POSITION

Recommendation:

Council approval for Laura Eiklenborg to start at step 5.5 rate of pay for a Family Support Specialist III/Regional Preparedness Coordinator from fund/org 0300-860-8621.

Previous Directives: None

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration, x2884

Approved by:

Gretchen Musicant, Commissioner of Health & Family Support

Pam French, Director of Human Resources

Presenters in Committee: Becky McIntosh

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

Background/Supporting Information Attached

The Department of Health and Family Support is requesting that Laura Eiklenborg start at step 5.5 for the position of Family Support Specialist III, Regional Preparedness Coordinator. This is an 18 month position funded by federal Metropolitan Medical Response System funds that are awarded to the City through the Fire Department. This position will be jointly overseen by our Public Health Emergency Preparedness Coordinator, Pam Blixt, and the MFD Director of Emergency Preparedness, Kristi Rollwagen.

With a short timeline and high expectations of accomplishment of key regional plans, the department needed to find someone currently working in the field who could “hit the ground running”. Ms. Eiklenborg meets that requirement. She is currently the Public Health Emergency Preparedness Coordinator for Anoka County, and her qualifications meet or exceed all requirements for the position.

This is a grant funded position, and the department has sufficient funds to accommodate this recommendation.