



**Request for City Council Committee Action
From the Communications Department on behalf of
Utility Billing**

Date: Aug. 4, 2008
To: Ways and Means Committee
Referral to: None

Subject: Utility Billing Insert – September 2008: **electronic utility billing**

Recommendation:

The Communications Department recommends the approval of a utility bill insert on behalf of Utility Billing notifying utility customers that they can sign up to receive their utility bills electronically and giving instructions to sign up if they would like to get their bill electronically and/or pay their bill electronically.

Previous Directives

(any past Council actions or directions to staff)

Prepared or Submitted by: Elizabeth Haugen, 673-2009

Approved by: Sara Dietrich, Communications Director, 673-2101 _____

Presenters in Committee (name, title)

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification - Yes

City Goals - Yes

Comprehensive Plan -Yes

Zoning Code

Other - Yes

Background/Supporting Information Attached