



Request for City Council Committee Action from the Department of Regulatory Services

Date: May 13, 2009

To: Council Member Don Samuels, Chair - Public Safety & Regulatory Services Committee

Referral to: Council Member Paul Ostrow, Chair – Ways & Means/Budget Committee

Subject: Ordinance revisions to Title 12, Chapter 244 Section 244.1870 - adding a definition provision for conversions & a change of ownership inspection requirement & fee.

Recommendation: Approval of ordinance revisions.

Increase the FTE of Regulatory Services by 5 FTE's to implement the change of ownership inspection.

Direct the Finance Officer to increase the 2009 revenue estimate for Regulatory Services (00100-8350000-8351000-3110) and the 2009 expense appropriation for Regulatory Services (00100-8351000) expense appropriation increase of \$612,000.

Previous Directives: None

Department Information

Prepared by: JoAnn Velde, Deputy Director – Housing Inspection Services

Approved by:

Rocco Forté, Assistant City Coordinator for Emergency Preparedness & Regulatory Services

Henry Reimer, Director of Inspections

JoAnn Velde, Deputy Director of Housing Inspection Services

Presenters in Committee: JoAnn Velde

Reviews

- Permanent Review Committee (PRC): Approval ____ Date _____

- Civil Rights Approval Approval ____ Date _____
- Policy Review Group (PRG): Approval ____ Date _____

Financial Impact

- No financial impact
- Action requires an appropriation increase to the Capital Budget or Operating Budget
 - Dept Name: Regulatory Services
 - Fund Name: General Fund
 - Amount: \$612,000
- Action provides increased revenue for appropriation increase
 - Dept Name: Regulatory Services
 - Fund Name: General Fund
 - Amount: \$612,000
- Request provided to the Finance Department

Community Impact

- City Goals

Supporting Information

244.1870 amendments:

New provision added to this section to require an inspection & inspection fee for change of ownership properties that do not meet the current conversion definition. The additional revenue generated by these provisions will cover the entire cost of the additional staff needed to enforce these changes. (See attached projected revenue & expense document).

244.1870 subsection b (1)

Adding the definition of conversion within this section:

Single dwelling buildings and buildings units with separate PID numbers (condominium or townhouse with 2-5 units) that have been unlicensed for the previous twelve (12) months for which the owners are applying for a rental dwelling license.

RESOLUTION

OF THE

CITY OF MINNEAPOLIS:

Resolved by The City Council of The City of Minneapolis:

That the above-entitled resolution, as amended, be further amended by:

Increase appropriation for Regulatory Services Dept. in fund 00100 Department 8351000 by \$612,000, and

Increase revenue estimate for Regulatory Services Dept. in fund 00100 Department 8351000-3110 by \$612,000

Change of Ownership Rental Buildings		
Year	Item	Amount
2007	Buildings	2100
2008	Buildings	2300
Average	Buildings	2200
Proposed	New Inspection fee	\$450
	Average Buildings less 500 estimated conversions	1700
	Projected revenue at 80% assumption	612000
		Total Revenue Projection
	FTE's Needed	
	Lead Inspector (1) + 3 FTE Housing Inspector II's & 1 OSS II (968 inspections each FTE using average of 3 inspections needed per building)	5
	Salary, BIS, fleet, training, supplies, equip	612000
	BIS charges, fleet, other contractual	
	Training, supplies and equipment	
	Estimated Cost	612000
Summary	Total Projected Revenue	612,000.00
	Total FTE	5
	Total Cost	612,000.00