



**Request for City Council Committee Action
From the Department of Public Works**

Date: January 30, 2007
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **Pedestrian Advisory Committee Appointments**

Recommendation:

- a.) Recommend membership and chair for Pedestrian Advisory Committee

Previous Directives:

- January 12, 2007 - Set public hearing.
- December 12, 2006 - Establish the Minneapolis Pedestrian Advisory Committee.
- October 24, 2006 - Direct staff to consult with the Transit for Livable Communities' Bike/Walk Advisory Committee, the Minneapolis Transportation Action Plan Steering Committee, the Mayor's Advisory Committee on People with Disabilities, and any other groups Public Works may identify who have an interest in pedestrian planning, for their advice on how best to establish a Minneapolis Pedestrian Advisory Committee.

Prepared by: Anna Flintoft, Transportation Planner, Engineering Services x3885

Approved by:

Steven A. Kotke, P.E., City Engineer - Director of Public Works

Presenters: Anna Flintoft, Engineering Services

Permanent Review Committee (PRC) Approval _____ Not applicable X

Policy review Group (PRG) Approval _____ Not applicable X

Financial Impact (Check those that apply)

- X No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
____ Action requires an appropriation increase to the Capital Budget
____ Action requires an appropriation increase to the Operating Budget
____ Action provides increased revenue for appropriation increase
____ Action requires use of contingency or reserves
 X Business Plan: X Action is within the plan. ____ Action requires a change to plan.
____ Other financial impact (Explain):

____ Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: public notices were published two weeks prior to the public hearing

City Goals: Satisfies multi-modal transportation goals

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

Background/Supporting Information

The Pedestrian Advisory Committee (PAC) to the Mayor and the City Council of the City of Minneapolis was created by Resolution 2006R-636 on December 22, 2006 to advise the Mayor and City Council on policies, programs, and actions for improving pedestrian safety, mobility, accessibility, and comfort; for promoting walking for transportation, recreation, and health purposes; and for strengthening the linkage between the pedestrian environment and public transportation.

The PAC is to consist of 18-24 members of the public and city and partner agency staff including: 1 member of the Minneapolis Senior Citizen Advisory Committee to the Mayor and City Council, 1 member of the Minneapolis Advisory Committee on People with Disabilities, 1 member of the Minneapolis Bicycle Advisory Committee, 5-8 members representing City Departments, 5-8 members representing partner agencies, and 5 community members.

Community Member Appointments

The 5 community member positions were solicited through an open appointment process for a 4 year term beginning immediately and expiring December 31, 2010. Applications were posted on the City's website on December 27, 2007, and notification of the positions were communicated to the Transit for Livable Communities' Bike/Walk Advisory Committee, the Minneapolis Transportation Action Plan Steering Committee, the Walking Minneapolis board, the special service district boards, and community organizations. The open application period closed on January 16, 2007. The following 15 individuals have applied for the 5 community member positions. It is recommended that the 5 appointees be selected based upon experience, interest in pedestrian issues, and diversity of perspective. These members must reside or own a business within the City of Minneapolis.

Appointee Name and Category if any	Appointed by Mayor or Council	Ward Home=H Work=W	Term Number of years	Term Beginning/Ending	Name, Expiration Date Complete only if replacing or fulfilling the term of another member.
Thomas Anderson		1 (H)			
Xan Cassiel		2 (H)			
Holly Davis		2 (H)			
Anna Gillette		7 (H)			
Diane Hansen		12 (H)			
Sarah Harris		13 (H)			
Charles Nelson		7 (H)			
Kit Richardson		3 (W)			
Jeff Rosenberg		10 (H)			
Jan Sandberg		7 (H)			
Marcy Schulte		7 (H)			
Mary Turner		7 (H)			
Howard Verson		10 (H)			
Jennifer Walden		7 (H)			
Mary Watson		6 (H)			

City Advisory Committees, City Departments, and Partner Organizations Appointments

The remaining positions were assigned by the specific agency, city department, or advisory committee for which they are associated. These representatives may change if the specific agency, city department, or advisory committee determines it necessary. 10 partner agency members are recommended, instead of the 5-8 called for in the resolution creating the PAC. It is recommended that a member of the Walking Minneapolis organization and a downtown business organization representative be given seats on the committee.

City Advisory Committees

Mackenzie Turner	Bicycle Advisory Committee
Loretta Grewe	Advisory Committee for Persons with Disabilities
James Adams	Senior Citizens Advisory Committee

City Departments

Robin Hennessy	Attorney
Elizabeth Haugen	Communications
Steven Hay	Community Planning and Economic Development
Mike Rumppe	Fire
Inspector Janee Harteau	Police
Patty Bowler	Public Health
Anna Flintoft	Public Works

Partner Organizations

Karen Nikolai	Hennepin County
Theresa Cain	Metro Transit
James Andrew	Metropolitan Council
Deborah Boyd	Minneapolis Parks and Recreation
TBD	Minneapolis Public Schools
Mary Jackson	Minnesota Department of Transportation
Steve Sanders	University of Minnesota
TBD	US Congressional Office
Sarah Harris	Walking Minneapolis
TBD	downtown business organization

Committee Chair

Anna Flintoft, Public Works' committee representative, is recommended to be the chair of the committee. Anna is a transportation planner and will be leading the department's pedestrian planning efforts, including development of a pedestrian master plan.

Next Steps

The timeline for initial appointments is recommended as follows:

January 30, 2007	Staff recommends PAC appointments to T&PW committee
February 9, 2007	Council approves PAC appointments
March 2007	Monthly committee meetings commence