



## Request for City Council Committee Action From the Department of Finance

**Date:** August 15, 2011  
**To:** Honorable Betsy Hodges, Chair Ways & Means Committee  
**Subject:** **Contract Amendment - CM Construction Company, Inc.**

### Recommendation:

That the proper City officers be authorized to execute Change Order No. 1 to amend Contract No. C-28948 with CM Construction Company, Inc. The total amount of Change Order No. 1 is \$23,451.00. Therefore, the current contract amount of \$333,500.00 would be increased for a revised contract amount of \$356,951.00. The construction contingency contained within the original Project Budget (Fund 04100 Department 9010923 Project Number 513007 CPD01) is adequate for Change Order No. 1; therefore no additional appropriation is required.

### Previous Directives:

March 10<sup>th</sup>, 2011: City Council and Mayor awarded a contract to CM Construction Company, Inc. for the amount of \$333,500 for renovations to the 198 Aldrich Avenue North facility.

**Prepared by:** Chris Backes, Project Manager 673-3774

### Approved by:

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Kevin Carpenter, Chief Financial Officer, Finance Dept.

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Steven Bosacker, City Coordinator

**Presenters:** Chris Backes, Construction Coordinator -, Property Services

### Reviews

Permanent Review Committee (PRC): Approval \_NA Date \_\_\_\_\_  
Civil Rights Approval Approval\_NA Date \_\_\_\_\_  
Policy Review Group (PRG): Approval \_NA Date \_\_\_\_\_

## **Financial Impact**

No financial impact

## **Community Impact**

Neighborhood Notification: NA

City Goals: A City That Works – Infrastructure that is well maintained

Comprehensive Plan: NA

Zoning Code: NA

## **Background/Supporting Information**

Property Services has contracted with CM Construction Company, Inc. to complete renovations to the 198 Aldrich Avenue facility. Construction activities project began in April of 2011 and project closeout is under way.

### **Change Order #1**

Change Order #1 consists of minor changes which were required to resolve unforeseen conditions, primarily related to unforeseen code compliance issues and electrical capacity issues, which would typically occur in projects of this type but are not within the original scope of work in the contract. The architectural code compliance issue accounted for approximately \$4,500.00 in labor and materials costs, and the electrical change items made for approximately an additional \$17,000 of the \$23,451.00 requested. These items will be paid for out of the construction contingency.

Therefore, staff is requesting that the current contract with CM Construction Company, Inc. be increased by a total of \$23,451.00 for a revised contract amount of \$356,951.00 to provide for Change Order No. 1. The construction contingency provided as part of the original Project Budget (Fund 04100 Department 9010923 Project Number 513007 CPSD01) is adequate for Change Order No. 1; therefore no additional appropriation is required.