



Request for City Council Committee Action From the Department of Public Works

Date: March 22, 2011

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referral to: Honorable Betsy Hodges, Chair Ways & Means / Budget Committee

Subject: **2011 Amendment #1 to Grant Agreements Downtown Minneapolis
Transportation Management Organization (TMO)**

Recommendation:

- a. Authorize the City Officers to execute Amendment #1 to the Metropolitan Council Pass Through Grant Agreement No. SG-2009-016 (City Agreement No. C-27331) between the Metropolitan Council and the City of Minneapolis to provide up to \$925,945 in federal grant funding (FTA-CMAQ) for Transportation Demand Management (TDM) projects in effect for the period of April 1, 2009 through December 31, 2011.
- b. Authorize the City Officers to execute Amendment #1 to the City Agreement (No. C-27332) with Downtown Minneapolis Transportation Management Organization (TMO) to perform specific work efforts as outlined in and in accordance with Met Council Contract SG-2009-016 that provides up to \$925,945 in federal grant funding in effect for the period of April 1, 2009 through December 31, 2011.
- c. Passage of the accompanying resolution increasing the Public Works – Transportation Agency appropriation in the Permanent Improvement Projects Fund (01300 9010932) by \$264,148 (from \$661,797 to \$925,945) and increase the revenue source (01300 9010943 – Source 321050) by \$264,148.

Previous Directives:

- April 10, 2009 – Resolution 2009R – 153 for \$661,797, 4/1/09 through 3/31/11
- April 13, 2007 – Resolution 2007R-183 for \$661,797, 4/1/07 thru 3/31/09
- January 26, 2007 -- Resolution 2007R-042 for \$80,707, 1/1/2007 thru 3/31/2007
- April 15, 2005 – Resolution 2005R-197 for \$585,000, 1/1/2005 thru 12/31/2006
- April 16, 2004 -- Resolution 2004R-171 for \$575,987, 1/1/2003 thru 12/31/2004
- July 21, 2001 – Resolution 2001R-344 for \$517,000, 7/1/2001 thru 6/30/2003
- June 11, 1999 – Resolution 99R-202 for \$460,800, 7/1/1999 thru 6/30/2001

Prepared by: Jon Wertjes, P.E., PTOE, Director of Traffic and Parking Services, 673-2614

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenter: Jon Wertjes

Reviews Not Applicable

Financial Impact

- Action requires an appropriation increase to the Capital Budget
- Action provides increased revenue for appropriation increase
- Business Plan: Action is within the plan. Action requires a change to plan.
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification: Not Applicable
- City Goals: A Safe Place To Call Home
- Comprehensive Plan: Not Applicable
- Zoning Code: Not Applicable

Background/Supporting Information

The Downtown Transportation Management Organization (TMO) was created in 1991 when the City of Minneapolis applied for FTA Congestion Mitigation and Air Quality (CMAQ) funds through the Met Council's regional solicitation process and was awarded such funds for Travel Demand Management (TDM) projects. In 2005, the TMO and City jointly worked with other regional TDM partners to solicit CMAQ funding for their on-going activities.

Existing 2009-11 Agreements

The City is the public fiscal agent to receive the federal CMAQ funds. Public Works approves the appropriate federal fund reimbursements for the TDM projects including the TMO. The current Met Council Pass Through Grant Agreement No. SG-2007-016 and City Agreement No. C-27332 cover the project activity period of April 1, 2009 through March 31, 2011. The total two-year project cost is \$827,246 following an 80/20 grant-match cost split. The two-year maximum grant amount is \$661,797 with a grant match of \$165,449.

Proposed Amendment for April 2011 to December 2011

The Metropolitan Council wishes to change the contract year (April – March) to match the calendar year (January – December). As such, amendments are needed for both existing agreements.

Met Council – City Agreement

The proposed first amendment to the Met Council Pass Through Grant Agreement No. SG-2009-016 would cover the project activity period of April 1, 2009 through December 31, 2011. The total two-year and nine month estimated project cost is \$1,157,431 following an 80/20 grant-match cost split. The two-year maximum grant amount is \$925,945 with a grant match of \$231,486.

City – TMO Agreement

Based on the proposed first amendment to the Met Council Pass Through Grant Agreement, a first amendment agreement is also needed between the City and the TMO. This will allow the City to reimburse the TMO for TDM projects. Based on the grant application process, the City, TMO and other regional partners have developed proposed work plans and efforts that are in accordance with the federal grant.

The 20% match is the responsibility of the TMO. The City provides in kind services to the TMO, which reduces the amount of the match requirement.

Cc Dick Allendorf, TMO Executive Committee Chair
Dan MacLaughlin, TMO Executive Director

By Colvin Roy

Amending the 2011 Capital Improvement Appropriation Resolution (2011-XXX)

Resolved by The City Council of The City of Minneapolis:

That the above-entitled resolution, as amended, be further amended by increasing the PW – Transportation Capital Agency in the Permanent Improvement Projects Fund (01300 9010943) by \$264,148 (from \$661,797 to \$925,945) and increasing the revenue source (01300 9010943 - Source 321050) by \$264,148