Request for City Council Committee Action
From the Departments of Public Works and Procurement

Date: May 17, 2005
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 6421 - Bids for Hydrochloric Acid**

Recommendation:
Acceptance of the bid of Hawkins, Inc. for an estimated annual expenditure of $ 124,000.00 to furnish and deliver hydrochloric acid, as follows:

Approximately 95,000 gallons	Hydrochloric Acid (dry basis)	Delivered	$ 850.00 ton

Source of Supply: Vulcan

Prices to remain firm for order period.

Vendor agrees quantities maybe increased up to 100% with no increase in price up to one year.

Terms are net 30 days with delivery three (3) days after each request. F.O.B.: Destination.

Contingent on approval of the Civil Rights Department.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Klara A. Fabry, P.E. City Engineer, Director of Public Works

Presenters: Adam Kramer Director of Water Treatment and Distribution Services

Financial Impact (Check those that apply)
XX No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget
___ Action requires an appropriation increase to the Operating Budget
___ Action provides increased revenue for appropriation increase
___ Action requires use of contingency or reserves
___ Other financial impact (Explain): Action is within Budget

___ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:
Tabulation of one (1) bid received on Official Publication No. 6421 for Hydrochloric Acid is attached.

Please refer to enclose Staff Memo for backup information.

Attachments - Staff Recommendation
Tabulation Sheet

cc: A. Kramer Y. AbouAish R. Nubbe

Minneapolis
City of Lakes

Department of Public Works
Klara A. Fabry, P.E.
City Engineer
Director

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
Fax 612 673-3565
TTY 612 673-2157

May 10, 2005

Yasser M. AbouAish
Department of Public Works
4300 Marshall Street NE
Minneapolis, MN 55421

Ms. Connie Beck
City of Minneapolis
Procurement Division
Room 550 Towle Building
330 2nd Avenue South
Minneapolis, MN 55401

Regarding: O.P. 6421 Hydrochloric Acid Single Bid

Attached please find a copy of the letter sent to the seven vendors that did not submit a bid on the above referenced Official Publication. Also attached is a list of the vendors and their mailing addresses, to which the letter was sent.

As of this date we've received responses from Fremont Industries and Harcros Chemicals Inc., both of which are attached. According to the response from Fremont Industries, they did not submit a bid because they do not handle this product in bulk. The response from Harcros Chemicals, Inc. indicates that their current supplier may be quoting through another company next time. There is no guarantee, due to increasing shipping cost (approximately 10% of total cost), that other out-of-State suppliers will later bid.

Based on the following facts: a) the bid came 25% lower than the engineering estimate, b) this chemical is new in water treatment, not typically utilized for conventional treatment in the region, and c) May, 2005 delivery is needed to meet other contractual obligations for the start-up and commissioning of the new membrane Filtration Plant, the Public Works Department recommends the acceptance of the single bid from Hawkins, Inc. for bulk (tank truck) delivery of Hydrochloric Acid.

Sincerely,

Yasser M. AbouAish, P.E.
Superintendent, Water Plant Operations
Department of Public Works