



## Request for City Council Committee Action From the Department of Finance

**Date:** March 3, 2010

**To:** Council Member Betsy Hodges  
Chair, Ways and Means/Budget Committee

**Referral:** None

**Prepared or Submitted by:** LaTonia Green, Manager, Budget Information and Analysis,  
phone 673-3205

**Approved by**

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Patrick P. Born  
City Finance Officer

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Steven Bosacker  
City Coordinator

**Subject:** Preliminary Budget Development Calendar for 2011

**Presenters in Committee** LaTonia Green, phone 612-673-3205

**Recommendation:** Receive and file the 2011 Initial Budget Schedule

**Financial Impact** (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

n/a Request provided to the Budget Office when provided to the Committee Coordinator

**Supporting Information:** The 2010 calendar for the 2011 budget process follows for the review of the Committee. The Board of Estimate public hearing and meeting to set the maximum property tax levies are tentative dates. As in the 2010 budget process, the 2011 calendar has a tentative date for an unofficial public comment. Mark-up by Ways and Means/Budget Committee and Council adopted budget dates are also tentative.

The City will certify these dates to the County on September 15, 2009, as required by Minnesota Statute. This information will be included on Truth in Taxation notices in November.

Budget adoption must allow for public comment and cannot be scheduled before 6:00 pm.

**2011 CITY OF MINNEAPOLIS  
BUDGET AND BUSINESS PLANNING PROCESS DATES**

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Mar 10	State of the City Speech 11:00 am
Apr 2	Capital project requests due for Capital Long Range Improvement Committee (CLIC) consideration
Apr 23 - May 7	CLIC review and presentations of capital proposals
June-July	Mayor will meet with each city department and the independent boards to review budget and business plan proposals
May 27	Joint public hearing of CLIC and Planning Commission on 2011-2015 Capital Plan
July-Aug	Mayor finalizes budget recommendation
July 14	CLIC report distributed to Mayor and Council Members
Aug 16	Mayor's Budget Recommendation presented to Council (Tentative)
Aug 25	Board of Estimate public hearing on maximum property tax levies (Tentative)
Sept 13	Board of Estimate meeting to set the maximum property tax levies (Tentative)
Sept- Oct	Council approves departments 2010-2014 business plans
Sept- Oct	Ways and Means Hearings on the Budget and Business Plans (schedule to be determined by City Council)
Oct	Special City Council meeting to be called by the Mayor requesting Council action to provide preliminary approval of the budget, if needed*
Nov 18	Public Comment on Levy and Budget 6:05 pm (Tentative)
Dec 3	Mark-up by Ways and Means Committee, with all Council Members invited to attend (Tentative)
Dec 6	Mark-up by Ways and Means Committee, with all Council members invited to attend (if needed) 1:00 pm until 4:30 pm
Dec 13	Official Public Comment and Council budget adoption 6:05 pm (Tentative)

\*The Mayor's Budget Recommendation may contain layoffs, which will necessitate implementation of the job bank by November 1, 2010 to avoid even deeper cuts in 2011.