

## **Request for City Council Committee Action**

Date: June 21, 2005

To: Community Development Committee  
Referral to: Ways & Means / Budget Committee

Prepared by: Carsten Slostad (Phone 673-5150)

Approved by: Robert D. Miller, Director \_\_\_\_\_

**Subject: Lowry Hill Neighborhood Plan Modification #9**

**Summary of the Request:** The Lowry Hill Neighborhood is requesting approval of a ninth modification of their NRP Phase I Neighborhood Action Plan, which renames and the Parks & Recreation section to include Libraries, adds a new strategy to support the Walker Community Library and reallocates \$20,000 from a completed Hennepin Avenue Lighting / Streetscape strategy to fund this new strategy.

### **Recommendation:**

- (1) Approve the ninth modification of the Lowry Hill NRP Phase I Neighborhood Action Plan ("Plan"), which creates a new strategy and reallocates \$20,000 to support improvements at the Walker Community Library;
- (2) Authorize the appropriate City officers to enter into any contracts or agreements needed to implement this request;

June 21, 2005

The Honorable Lisa Goodman, Chair  
Community Development Committee  
Minneapolis City Council  
315 City Hall  
Minneapolis, Minnesota 55415

The Honorable Barbara Johnson, Chair  
Ways and Means Committee  
Minneapolis City Council  
315 City Hall  
Minneapolis, Minnesota 55415

**Re: Lowry Hill Neighborhood Plan Modification #9**

Dear Chairpersons Goodman and Johnson:

At its meeting on May 23, 2005 the Neighborhood Revitalization Policy Board approved the ninth modification of the Lowry Hill NRP Phase I Neighborhood Action Plan, which creates a new strategy and reallocates \$20,000 to support improvements at the Walker Community Library.

The Policy Board adopted the Lowry Hill NRP Phase I Neighborhood Action Plan on July 31, 1995. City Council approval followed on August 25, 1995. The modification now being requested proposes to move funds from a strategy where dollars are no longer needed to where the funds can better address current neighborhood needs. This modification was approved by the neighborhood at their annual meeting on May 3, 2004 and then put on hold until issues regarding the future of the Walker Library were resolved. On April 5, 2005 the Lowry Hill Residents, Inc., requested that this modification now be forwarded for approval, based on their understandings about the resolution of issues for the future of the Walker Community Library.

Because this modification includes the creation of a new strategy in the Lowry Hill Phase I Neighborhood Action Plan, Policy Board and City Council approval is needed to comply with our plan modification policy.

On May 23, 2005 the Policy Board passed the following resolution:

**RESOLVED:** That, in accordance with its policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" (approved by the NRP Policy Board on June 6, 1994, and amended on September 5, 1995) the Minneapolis Revitalization Program Policy Board (Board) hereby approves and authorizes the Lowry Hill Residents, Inc. to modify the Lowry Hill Neighborhood Action Plan as follows:

- 1) Rename the "Parks and Recreation" section of the Lowry Hill Phase I NRP plan and incorporate a new strategy under this section as follows:

Section 5: Parks, ~~and~~ Recreation and Libraries

Goal 5.B: Support efforts to improve the library services for the neighborhood.

Strategy 5.B.1: Support improvements to the Walker Library.

Improvements are not limited to, but may include:

Improved Technology: Computers, Scanners, Printers, Wiring, and appropriate Furniture.

Improved/Enhanced Collection and Multi-media Resources: Emphasis on Historic Restoration and Preservation; Local History; Home Remodeling; Children's Books.

Improved Independent User Capacity: Additional Self-service Check-out Stations.

Improved Family-Friendly Environment: Updated Children's Furnishings & Equipment.

Improved Garden/Green Space Area: Low-maintenance Landscaping along the Hennepin Avenue Streetscape.

NRP FUNDS PROVIDED FOR IMPROVEMENTS WILL NOT BE USED FOR ROUTINE MAINTENANCE EXPENSES OR STAFF OPERATING COSTS.

- 2) Reallocate \$20,000 of Lowry Hill Phase I NRP funds in the following manner:

From: 2.B.1 - Hennepin Avenue Lighting/Streetscape \$ 20,000.00

To: 5.B.1 – Walker Library Improvements \$ 20,000.00

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request that the City Council and the Mayor authorize the appropriate City officers to enter into any contracts or agreements needed to implement the activities described in this report.

The Honorable Lisa Goodman  
The Honorable Barbara Johnson  
June 21, 2005  
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Pursuant to this resolution, I make the following recommendations for consideration by your committees:

**RECOMMENDATION:**

- 1) Approve the ninth modification of the Lowry Hill NRP Phase I Neighborhood Action Plan ("Plan"), which creates a new strategy and reallocates \$20,000 to support improvements at the Walker Community Library;
- 2) Authorize the appropriate City officers to enter into any contracts or agreements needed to implement this request;

Sincerely,

Robert D. Miller  
Director



Post Office Box 300121, Minneapolis, Minnesota 55403

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May 4, 2004

Robert D. Miller  
Minneapolis Neighborhood Revitalization Program  
425 Crown Roller Mill  
105 5<sup>th</sup> Avenue South  
Minneapolis, MN 55414

Re: Lowry Hill Plan

Dear Mr. Miller:

At its annual meeting on May 3, 2004, the Lowry Hill Residents, Inc. approved a plan modification request for the Lowry Hill NRP plan. This modification proposes to:

- 1) Rename the "Crime and Safety" and "Parks and Recreation" sections of the Lowry Hill Phase I NRP plan and incorporate two new strategies under these sections as follows:

**Section 1: Housing and Safety**

Goal 1.D: Support efforts to enhance the housing and safety of at-risk youth

Strategy 1.D1: Support the rehabilitation and/or redevelopment of the facilities of the Bridge for Runaway Youth to better meet their mission.

**Section 5: Parks, ~~and~~ Recreation and Libraries**

Goal 5.B: Support efforts to improve the library services for the neighborhood

Strategy 5.B1: Support improvements to the Walker Library.

Improvements are not limited to, but may include:

Improved Technology: Computers, Scanners, Printers, Wiring, and appropriate Furniture.  
Improved/Enhanced Collection and Multi-media Resources: Emphasis on Historic Restoration and Preservation; Local History; Home Remodeling; Children's Books.  
Improved Independent User Capacity: Additional Self-service Check-out Stations.  
Improved Family-Friendly Environment: Updated Children's Furnishings & Equipment.  
Improved Garden/Green Space Area: Low-maintenance Landscaping along the Hennepin Avenue Streetscape.

NRP Funds provided for improvements will not be used for routine maintenance expenses or staff operating costs.

2) Reallocate \$46,000 of Lowry Hill Phase I NRP funds in the following manner:

From:

1.B.1 - Support Block Clubs	\$ 2,000.00
1.C.3 - Motion Detector Lights	\$ 5,793.79
4.A.1 - Parking Ramp Study	\$ 3,736.26
7.A.1 - Traffic Study	\$ 4,709.11
2.B.1 - Hennepin Avenue Lighting/Streetscape	\$27,074.32
7.B.1 - Traffic Calming	\$ 2,686.52

To:

1.D.1 - Bridge for Runaway Youth	\$26,000.00
5.B.1 - Walker Library	\$20,000.00

We are requesting this modification to move funds from strategies where the dollars are no longer needed to strategies where the funds can better address current neighborhood needs.

We appreciate your review and approval of this plan mod request. If you have any questions, please call me at (612) 377-2154.

Sincerely,

Ed Newman, President  
Lowry Hill Residents, Inc.

Cc: Jack Whitehurst, NRP  
John Bernstein, LHRI



Post Office Box 300121, Minneapolis, Minnesota 55403

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April 5, 2005

Robert D. Miller  
Minneapolis Neighborhood Revitalization Program  
425 Crown Roller Mill  
105 5<sup>th</sup> Avenue South  
Minneapolis, MN 55414

Re: Lowry Hill Plan Mod. #9

Dear Mr. Miller:

At its meeting on April 5, 2005, the Lowry Hill Residents, Inc. decided to proceed with our proposed Plan Modification request to establish a new strategy and allocate NRP funds for the Walker Library (\$20,000) as originally approved by the neighborhood On May 3, 2004, as part of Plan Mod #7. We believe it is appropriate to move this request forward now that the uncertainties about city approval for minor repairs to the Walker Library roof have been resolved.

We appreciate your review and approval of this plan mod request. If you have any questions, please call me at (612) 377-2154.

Sincerely,

Ed Newman, President  
Lowry Hill Residents, Inc.

Cc: Jack Whitehurst, NRP  
John Bernstein, LHRI



# Plan Modification



FOR NRP OFFICE USE ONLY

NS review by: \_\_\_\_\_ date: \_\_\_\_\_

Team Leader Review by: \_\_\_\_\_ date: \_\_\_\_\_

NRP/CP review by: \_\_\_\_\_ date: \_\_\_\_\_  
*(revised spreadsheet attached)*

Modification #: \_\_\_\_\_ 9 \_\_\_\_\_

fn: NRP Plan Mod Form rev.: 10-01-01

## Neighborhood:

Lowry Hill

### I. Approval Process Checklist

*On the checklist below please indicate the type of modification you are requesting (Section IV, on the following page, will help you calculate the total NRP dollars affected by this Plan Modification). This will determine the approval process the neighborhood must follow. See NRP's Policy on "Changing Approved Neighborhood Action Plans and Early Access Requests - Amended 9/5/95" for more information.*

Type of Modification (check all that apply)	30 Day Notice	Neigh. Board Vote	Broad-based Support	NRP Legal Review	Final Approval
<input type="checkbox"/> Makes a minor revision to an existing plan strategy -- no funding reallocation	To those affected	Yes	No	No	NRP Director
<input checked="" type="checkbox"/> Reallocates \$25,000 or less between existing plan strategies	To those affected	Yes	No	No	NRP Director
<input type="checkbox"/> Reallocates more than \$25,000 (but less than 10% of the total NRP plan allocation) between existing plan strategies	Broad notice	Yes	Yes	No	NRP Director, (he may request PB)
<input type="checkbox"/> Reallocates more than \$25,000 and more than 10% (but less than 35%) of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	MRT, PB
<input type="checkbox"/> Reallocates more than 35% of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	MRT, PB & CC
<input type="checkbox"/> Reallocates more than 25% of the total NRP plan allocation (within 12 months) between existing strategies	Broad notice	Yes	Yes	No	MRT, PB
<input checked="" type="checkbox"/> Creates a new strategy within the total existing NRP plan allocation (regardless of the \$ amount)	Broad notice	Yes	Yes	Yes	MRT, PB & CC
<input type="checkbox"/> Requests an increase in funding to the total existing NRP plan allocation	Broad notice	Yes	Yes	No	MRT, PB & CC

**II. Proposed Modification** (Briefly describe the modification, indicating any required plan text changes -- if necessary, attach additional documentation):

1) Rename the "Parks and Recreation" section of the Lowry Hill Phase I NRP plan and incorporate a new strategy under this section as follows:

Section 5: Parks, ~~and~~ Recreation and Libraries

Goal 5.B: Support efforts to improve the library services for the neighborhood

Strategy 5.B.1: Support improvements to the Walker Library.

Improvements are not limited to, but may include:  
Improved Technology: Computers, Scanners, Printers, Wiring, and appropriate Furniture.  
Improved/Enhanced Collection and Multi-media Resources: Emphasis on Historic Restoration and Preservation; Local History; Home Remodeling; Children's Books.  
Improved Independent User Capacity: Additional Self-service Check-out Stations.  
Improved Family-Friendly Environment: Updated Children's Furnishings & Equipment.  
Improved Garden/Green Space Area: Low-maintenance Landscaping along the Hennepin Avenue Streetscape.

NRP FUNDS PROVIDED FOR IMPROVEMENTS WILL NOT BE USED FOR ROUTINE MAINTENANCE EXPENSES OR STAFF OPERATING COSTS.

2) Reallocate \$20,000 of Lowry Hill Phase I NRP funds in the following manner:

From: 2.B.1 - Hennepin Avenue Lighting/Streetscape \$ 20,000.00

To: 5.B.1 – Walker Library Improvements \$ 20,000.00

**III. Rationale for Modification** (Briefly describe why the neighborhood is requesting the proposed modification):

This modification is designed to move funds from strategies where the dollars are no longer needed to a strategy where the funds can better address current neighborhood needs.

**IV. Proposed Reallocation of NRP Funds** (List below any increases/decreases in NRP funds for plan strategies that will result through a reallocation of funds under this modification. Please consult with your NRP neighborhood specialist to complete this section):

Plan Location		Goal, Objective, Strategy	Year	Current NRP Allocation	Proposed Change		Proposed New NRP Allocation
Section	Page				+	-	
Hennepin Ave.		2.B.1 - Hennepin Avenue Lighting/Streetscape	1996	164,490.68		20,000.00	144,490.68
Parks, Rec. & Libraries		5.B.1 – Walker Library Improvements	1996	0.00	20,000.00		20,000.00
<b>* Total NRP Funds affected by request</b>						\$20,000.00	\$20,000.00

- **Total NRP Funds under "Proposed Change: (+)" should equal Total NRP Funds under "Proposed Change: (-)"**

**V. Neighborhood Board Approval** (Indicate when the neighborhood board took action on this proposed modification and attach a copy of the approved resolution, meeting minutes, or neighborhood transmittal letter):

**Neighborhood Board Approval:**

**Date:**

**VI. Demonstration of Broad Neighborhood Support** (If required by NRP's policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" indicate by checking at least one of the boxes below how and when broad based neighborhood support was achieved. Attach appropriate documentation such as approved resolutions, sign-in sheets, meeting notices, copy of survey/interview, survey results, etc.):

- Neighborhood-Wide General Attendance Meeting** (with thirty day notice)

**Date:**

- Three or More Focus Groups** (representative of neighborhood population)

**Dates:**

- Survey/Questionnaire** (with at least 20% response from all neighborhood households)

**Date:**

- Random Interview/Survey** (of at least 350 neigh. households, with a 75% response rate)

**APPROVALS**

**NEIGHBORHOOD**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**NEIGHBORHOOD REVITALIZATION PROGRAM**

Consistent with the Neighborhood Revitalization Program policy on "Changing Approved Neighborhood Action Plan and Early Access Requests" (as amended September 5, 1995), approval is granted for the specific changes included in your request.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NRP DIRECTOR**

Signature by the NRP Director, after all necessary approvals have been given, constitutes formal approval of your plan modification request.

**APPROVED BY:** **NRP POLICY BOARD** **Date:** \_\_\_\_\_

**MPLS. CITY COUNCIL** **Date:** \_\_\_\_\_

## LOWRY HILL ACTION PLAN

ACTIVITY	1995		1996		1997		95-97	OTHER FUNDS	CHANGES
	NRP HOUSING	NRP OTHER	NRP HOUSING	NRP OTHER	NRP HOUSING	NRP OTHER	NRP TOTAL		
<b>HOUSING AND SAFETY</b>									
A.1. Buy Police bike patrol equipment		0					0		1
A.2. Police "buy back" time		0		0		0	0		1
B.1. Support Block Clubs		0					0		1, 7
B.3. Provide residents w/parking stickers		0					0		1
C.3. Motion Detector Lights	0		206.21		2,000		2,206.21		1, 7
D.1. Bridge for Runaway Youth	17,131.89		8,868.11				26,000.00		7
<b>HENNEPIN AVENUE</b>									
A.1. Hennepin Avenue study		28,000 *					28,000		4
B.1. Hennepin Avenue improvements		17,000 *		144,490.68			161,490.68		3, 6, 7, 9
<b>HISTORY AND PRESERVATION</b>									
B.1. Survey historic structures/areas		28,000 *					28,000		
C.1. Thomas Lowry Park gateway design		3,000 *					3,000		8
<b>PARKING</b>									
A.1. Parking ramp study		26,263.74					26,263.74		7
<b>PARKS, RECREATION AND LIBRARIES</b>									
A.1. Thomas Lowry Park design		25,300 *					25,300		9
A.1. Thomas Lowry Park improvements				280,263			280,263		6
A.2. Douglas School Park site study/impl.		17,778.45 *					17,778.45		4
A.3. Kenwood Park improvements		7,421.55		53,435			60,856.55		3, 4
A.4. Kenwood School/Recreation Center						20,000	20,000		2, 5
B.1. Walker Library Improvements				20,000			20,000		9
<b>STREET LIGHTING</b>									
A.1. Street lighting improvements				250,000			250,000		
<b>TRAFFIC</b>									
A.1. Traffic counts		27,290.89 *					27,290.89		7
B.1. Traffic calming measures		15,313.48		50,000		25,000	90,313.48		2, 7
B.1.J. Lake of the Isles area traffic study				0			0		3
<b>ZONING</b>									
A.1. Neighborhood Zoning		20,000					20,000		8
<b>ADMINISTRATION/STAFF SUPPORT</b>									
A.1. Implementation staff		9,150		6,350		2,350	17,850		
A.2. Neighborhood Communication						5,000	5,000		2
<b>TOTAL</b>	<b>17,132</b>	<b>224,518</b>	<b>9,074</b>	<b>804,539</b>	<b>2,000</b>	<b>52,350</b>	<b>1,109,613</b>	<b>0</b>	
APPROVED EARLY ACCESS	162,791		0		0		162,791		
ACTION PLAN REQUEST	241,650		813,613		54,350		1,109,613		
ADMINISTRATIVE FUNDS IN PLAN	9,150		6,350		7,350		22,850	2.06%	
ADMINISTRATIVE FUNDS FOR HOUSING							593		
TOTAL HOUSING ALLOCATION							28,799	2.60%	

NOTE: \* Denotes Early Access (History and Preservation C.1 - \$20,000 Early Access and Parks and Recreation A.2 - \$17,200 Early Access)

NOTE: Allocations to activities within each year are subject to change depending upon timing and other project-related issues, but totals for each activity and for each year will not exceed approved levels.

**CHANGES:**

- On November 19, 2000, the NRP Director approved a modification to the plan to reallocate a total of \$10,000. The funds are reallocated from the following three strategies: (1) \$3,200 in 1995 from Buy Police Bike Patrol Equipment (Crime and Safety A.1.); (2) \$6,550 (\$2,550 in 1995; \$2,000 in 1996; and \$2,000 in 1997) from Police Buy Back Time (Crime and Safety A.2.); and (3) \$250 in 1995 from Provide Residents with Parking Stickers (Crime and Safety B.3.). The funds are reallocated to the following two strategies: (1) \$2,000 in 1995 to Support Block Clubs (Crime and Safety B.1.); and (2) \$8,000 (\$4,000 in 1995; \$2,000 in 1996; and \$2,000 in 1997) to Motion Detector Lights (Crime and Safety C.3.). *PLEASE NOTE:* Plan Modification #7 changed the name of the Crime and Safety section to Housing and Safety.
- On September 11, 2003, the NRP Director approved (based on MRT, Policy Board and City Council approval) a modification to the plan to reallocate a total of \$25,000 in 1997. The funds are reallocated from Traffic Calming Measures (Traffic B.1.) to two new strategies in the following manner: (1) \$20,000 in 1997 to Kenwood School/Recreation Center (Parks and Recreation A.4.); and (2) \$5,000 in 1997 to Neighborhood Communication (Administration/Staff Support A.2.).
- On June 11, 2003, the NRP Director approved a modification to the plan to reallocate \$23,435 in 1996 to Kenwood Park Improvements (Parks and Recreation A.3.) from the following strategies: (1) \$13,435 in 1996 from Hennepin Avenue Improvements (Hennepin Avenue B.1.); and (2) \$10,000 in 1996 from Lake of the Isles Area Traffic Study (Traffic B.1.J.).
- On June 11, 2003, the NRP Director approved a modification to the plan to reallocate \$7,421.55 in 1995 to Kenwood Park Improvements (Parks and Recreation A.3.) from the following strategies: (1) \$5,000 in 1995 from Hennepin Avenue Study (Hennepin Avenue A.1.); and (2) \$2,421.55 in 1995 from Douglas School Park Site Study/Implementation (Parks and Recreation A.2.).
- On September 11, 2003, the NRP Director approved a modification to the plan to revise the wording of Kenwood School/Recreation Center (Parks and Recreation A.4.). The revised wording removes gym flooring as a required improvement.
- On March 31, 2004, the NRP Director approved a modification to the plan to reallocate \$15,000 in 1996 from Hennepin Avenue Improvements (Hennepin Avenue B.1.) to Thomas Lowry Park Improvements (Parks and Recreation A.1.).

# LOWRY HILL ACTION PLAN

ACTIVITY	COMMENTS	CONTRACT ADMINISTRATOR
<b>HOUSING AND SAFETY</b>		
A.1. Buy Police bike patrol equipment		Police Department (Brad Johnson)
A.2. Police "buy back" time		Police Department (Brad Johnson)
B.1. Support Block Clubs		CCP/SAFE
B.3. Provide residents w/parking stickers		Public Works
C.3. Motion Detector Lights		NRP
D.1. Bridge for Runaway Youth		CPED
<b>HENNEPIN AVENUE</b>		
A.1. Hennepin Avenue study		MCDA (Bill Tetzlaff)
B.1. Hennepin Avenue improvements		Public Works (John Hotvet)
<b>HISTORY AND PRESERVATION</b>		
B.1. Survey historic structures/areas		Planning/MCDA
C.1. Thomas Lowry Park gateway design		Park Board (Jack Palmer)
<b>PARKING</b>		
A.1. Parking ramp study		Public Works (Greg Finstad)
<b>PARKS, RECREATION AND LIBRARIES</b>		
A.1. Thomas Lowry Park design		Park Board (Jack Palmer)
A.1. Thomas Lowry Park improvements		Park Board (Jack Palmer)
A.2. Douglas School Park site study/impl.	Legal ?'s remain	Public Works (John Burg)
A.3. Kenwood Park improvements		Park Board
A.4. Kenwood School/Recreation Center		School Board
B.1. Walker Library Improvements		Library Board
<b>STREET LIGHTING</b>		
A.1. Street lighting improvements		Public Works (Sue Zarling)
<b>TRAFFIC</b>		
A.1. Traffic counts		Public Works (John Hotvet)
B.1 Traffic calming measures		Public Works (Mike Monahan)
B.1.J. Lake of the Isles area traffic study		Public Works
<b>ZONING</b>		
A.1. Neighborhood Zoning		CPED Planning Division, MPRB
<b>ADMINISTRATION/STAFF SUPPORT</b>		
A.1. Implementation staff		NRP
A.2. Neighborhood Communication		NRP

Lowry Hill Action Plan (2Lowry Hill.xls)  
 Last Revision: April 20, 2005  
 Prepared By: Robert Cooper, MCDA 673-5239