



**Request for City Council Committee Action  
From the Department of Health & Family Support**

**Date:** September 21, 2005

**To:** HEALTH & HUMAN SERVICES COMMITTEE  
**Referral to:** WAYS & MEANS/BUDGET COMMITTEE

**Subject:** AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS TO  
ESTABLISH AN ELIGIBLE PROVIDERS LIST FOR HEALTH  
EDUCATION SERVICES

**Recommendation:**

Council authorization for the proper City officials to issue a Request for Proposals to establish an Eligible Providers list for health education and related services for the period of January 1, 2006 to December 31, 2008.

**Previous Directives:**

None

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration  
Phone: x2884

**Approved by:**

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Gretchen Musicant, Commissioner of Health

**Presenters in Committee:** Gretchen Musicant, Commissioner of Health

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

**Background/Supporting Information Attached**

The Department is requesting authorization to issue a Request for Proposals to establish a three year Eligible Providers list for health education and related services. Under prior health education RFP processes the Department sought to contract with an individual or an agency to provide the needed services. With this RFP we are moving to an Eligible Providers list of individuals or agencies that have the experience and capacity to provide one or more components of the services needed by the department. The department can then contract for services from among those on the list as funding becomes available. These services include health communications, emergency preparedness training and exercises, and community health education.

The RFP has been reviewed and approved by the Permanent Review Committee.