



Request for City Council Committee Action

Date March 17, 2008

To Honorable Paul Ostrow, Chair, Ways and Means Committee

Recommendation Increase Unisys contract #C-1888101 by \$92,000, the amount needed for the remaining change orders from 2007.

Prepared by Robert Arko, Administrative Analyst II, 673-3984

Submitted by Lynn Willenbring _____, 673-2927
Chief Information Officer

Approved by Steven Bosacker _____

Subject Increase the Unisys contract for Change Order transactions of \$50,000 or less.

Presenter in Committee Lynn Willenbring

Permanent Review Committee – Not Applicable

Policy Review Group (PRG) – Not Applicable

Financial Impact: Funded by City departmental customers or by existing BIS operating funds.

Financial Impact (Check those that apply)

- No financial impact** (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within plan.
- Other financial impact (Explain): Customer department will fund the change order or BIS will fund the change order out of its approved operating budget.
- Request provided to the department's finance contact prior to the Committee Coordinator

Prior Directives:

City Council approved change order increase of \$4,000,000 to the Unisys contract #C-1888101 on August 5, 2005.

City Council approved change order increase of \$500,000 to the Unisys contract #C-1888101 on May 25, 2007.

Background/Supporting Information

The contract between the City and Unisys is for managed services of computer technology. To buy services not stipulated in the original agreement, either an amendment of more than \$50,000 or change order of \$50,000 or less is executed to increase the contract. All amendments have been brought to and approved by the City Council.

A list of change orders totaling \$3,845,348 were provided to the City Council in May 2007 and approved. Additional change orders as of December 31, 2007 total \$737,300. This brings the total to \$4,582,648, exceeding the limit of \$4,500,000. All change orders completed are itemized and attached.

At this time BIS is seeking to increase the contract by \$92,000 for Unisys change orders that were entered into before the contract ended on December 30, 2007.