Request for City Council Committee Action
From the Departments of Public Works and Procurement

Date: September 12, 2005
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 6472 - Bids for Electronic Parking Meters**

Recommendation:
Acceptance of the low responsive bid of Duncan Parking Technologies, Inc. for an estimated annual expenditure of $37,631.00 to furnish and deliver parking meters, as follows:

100 each	Electronic Parking Meters Duncan 90S Housing with 2100 Mechanism	each	$ 376.31

Vendor agrees quantities maybe increased up to 100% for one year after bid approval at the established prices.

Terms are net 30 days. F.O.B.: Destination.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Klara A. Fabry, P.E. City Engineer, Director of Public Works

Presenters: John Wertjes Director of Traffic and Parking Services

Financial Impact (Check those that apply)
XX No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget
___ Action requires an appropriation increase to the Operating Budget
___ Action provides increased revenue for appropriation increase
___ Action requires use of contingency or reserves
___ Other financial impact (Explain): Action is within Budget

___ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:
Tabulation of two (2) bids received on Official Publication No. 6472 for Electronic Parking Meters is attached.

The apparent low bid did not meet specifications. Please refer to the enclosed Staff Memo.

Attachments - Staff Recommendation
Tabulation Sheet

cc: J. Wertjes T. Drew

Minneapolis
City of Lakes

Department of Public Works
Klara A. Fabry, P.E.
City Engineer
Director

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
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July 18, 2005

Connie Beck
Room 552, Towle Building
330 2nd Avenue South
Minneapolis, MN 55401

Re: Official publication # 6472. Bids for Electronic Parking Meters

Connie,

In a recent bid to order 100 meters for City of Minneapolis stock. POM submitted a low bid for electronic meters at $312.22 per meter. Duncan (who has supplied the city with the current 6,000 plus meters used on-street today) bid $376.31 for their electronic meters.

Although the POM meter mechanisms are compatible with the Duncan housings, they are not compatible with the Duncan software, hand-held devices and debit cards. These functions are essential for the day to day operation of the meter system.

Because of the above facts, POM is a non-compliant bidder and Duncan should be awarded the contract.

Thank you,

Timothy Drew
33 North 9th Street – Room 100
Minneapolis, MN 55403-1326
612-673-2152

"BIDS FOR ELECTRONIC PARKING METERS" - P/W Traffic

Offl. Publ. #6472 Bids opened 10 AM, CDT June 30, 2005 Minneapolis MN	Pom Inc.	Duncan Parking Tech Inc.						
100 ea Electronic Parking Meters $/ea	312.22	376.31						
Mfgr Name/Model	Pom APM meter	Duncan 905 w/2100						
Bidder agrees qyts maybe increased up to 100% Y/N	yes	yes						
Delivery - days after receipt of order	30-45	—						
Cash discount - % 20 days	0	0						

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien for
FINANCE OFFICER

David M. Yoakum
ASST. DIRECTOR, PURCHASING