



## Request for City Council Committee Action from the Department of BIS

Date December 4, 2008

To: **The Honorable Paul Ostrow, Chair, Ways and Means Committee**

Subject: **AutoMon contract extension and increase**

**Recommendation** Authorize proper city officials to amend the AutoMon, LLC contract C-22110 for an increase of \$215,000 to provide vendor support, upgrades, licenses, and maintenance and extend the date of the contract to 2011.

Prepared by Robert Arko, Contract Administrator, 673-3984

Submitted by Lynn Willenbring \_\_\_\_\_, 673-2289  
Chief Information Officer

Approved by Steven Bosacker \_\_\_\_\_  
City Coordinator

Presenter in Committee Lynn Willenbring

Policy Review Group  Not Applicable

Permanent Review Committee (PRC) Approval – Not Applicable

Prior Related Directives:

Your Committee recommends that the proper City officers be authorized to negotiate and execute a contract with RealLegal, LLC (later acquired by AutoMon, LLC) to provide a Case Management System to support the City Attorney's Office.

**Financial Impact:** No financial impact.

**Financial Impact** (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

## **Background/Supporting Information**

The City of Minneapolis entered into a five-year \$726,114.62 contract with RealLegal, LLC to install, configure, modify and test the Legal Case Management System known as Practice Manager for the City Attorney's Office. AutoMon, LLC has since acquired RealLegal, LLC. The Civil Rights Department has since procured licenses to the application as well.

At this time, BIS is seeking an increase to contract C-22110 in the amount of \$215,000. This increase allows the City to receive onsite and/or remote support for the existing Practice Manager application, receive vendor support for two anticipated Practice Manager upgrades for the City Attorney and Civil Rights Departments, receive application integrations support on planned third party application migrations, and pay for maintenance and upgrades of the Practice Manager application.

As part of the contract amendment, BIS would like to convert the existing 117 licenses to a more flexible concurrent licensing scheme better suited to the way the City Attorney and Civil Rights Departments are currently conducting business and also extend the contract one additional year for the aforementioned services, placing the contract end date at June 30, 2011.